



Minutes

Board of Directors Meeting Mount Pleasant Community Centre Association

Date: Tuesday, June 18th, 2019

Time: 6:30 PM

Location: Art Room, Mount Pleasant Community Centre

Present: Anita R., President
Gary R., Vice President
David F., Treasurer
Thomas F., Member At Large
Jim B., Board Member
Joanna F., Board Member
Rod H., Board Member
Michael D., Board Member
Maja J., Board Member
Rebecca D., Board Member
Claire W., Board Member

Staff: Lily D., Supervisor of Recreation Services

Guests: John Irwin, Park Board Commissioner

Absent:

Recorder: Gary C., Administrative Assistant

Regrets: Christopher R., Past President
Margery D., Secretary
Meghan M., Board Member
Valentina P., Board Member
David C., Board Member

I **Call to Order:** at 6:45 PM by presiding officer Anita R.

II **Acceptance of Agenda**

- There will be an in camera meeting to discuss a childcare related issue.

Moved by: Gary / Seconded by: Jim

THAT the Board accepts the amended agenda for today's meeting.

CARRIED

III **Approval of Minutes from April 16th, 2019 and May 21st, 2019**

Moved by: Gary / Seconded by: Jim

THAT the Board meeting minutes of April 16th, 2019 and May 21st, 2019 are adopted.

CARRIED

IV **Park Board Commissioner's Report**

- An inquiry has been placed on funds received from community amenity charges for Kerrisdale as they would like to expand and improve their pool and arena and Mount Pleasant to rebuild the outdoor pool. Commissioner Irwin will also try and place Mount Pleasant into the next capital budget without passing a motion.
- The Skookum Festival has been approved as an annual major special event for 2020 and onward. There was a presentation on the event and the background of the festival and event benefits. Brandlive, who also puts on the the Mural Festival, is the company that puts together the Skookum Festival.
- There was a motion to work with TransLink to explore the feasibility of a beach express bus that will be bringing the public to Jericho, Spanish and Locarno beaches from the Clark Skytrain station during the summer months.
- VanSplash Advisory Group released a report, which didn't consider any closure of pools. For Templeton and Byng, it was recommended that it remains open for a minimum of vie years following new pools at Britannia and Connaught opening. For Outdoor Pools recommendation, it was suggested that Hillcrest outdoor pool be

made into a legal competition size pool. This would meet the needs of members calling for an outdoor pool in Mount Pleasant. The Advisory Group will present their findings to Commissioners on July 30, 2019 and a Board decision will be made in the fall 2019.

- Michael brought forward some concerns regarding field maintenance. Some fields are permitted and others are not. There is a field coordinator that oversees the fields and Lily can provide the contact information. Michael will be provided with Lily's contact information.

V Financials

- The draft budget has been presented, but there may be some changes in September once the 2018-2019 budget is complete. The 2019-2020 budget consists of a deficit of \$174000. The surplus from this fiscal year should offset some of the deficit for the next year. There will be a more up to date snapshot for the year to date values as the current document only reflects up until April 2019. An updated document can be circulated via email or in September when the Board meets again.
- There is an increase for line item 6505 as there will be a new administrative staff that will be kept on board. The total for 6505 is for three staff. There needs to be more administrative staff to allow Kim to focus on managing operations as opposed to doing routine administrative work. Historically, there would be a surplus in Childcare, but since 2015 more money is being placed into wages as there have been challenges with staff retention. There were three meetings with staff and it was apparent that wages, benefits and professional development were areas that needed attention. There are limitations with fee increases as the subsidy from the province can be lost for raising the fees too high.
- Active Net fees continue to remain high, which contributes to the deficit as well. The Association did not have a choice with using Active Net. There is also an Active Net Operations Fee that is charged for having dedicated IT staff that provides support to the software. Park Board is supposed to be providing a rebate to the Association for the LAP subsidy, Anita has emailed Darren to see when that would be coming. The Association has a generous LAP subsidy policy, but Park Board will only reimburse for one program per applicant.
- Lily will email the programming staff team to include page numbers on future budget documents.

VI Committee Reports

A. Childcare Committee

- The monthly summary is available. Spaces are full and there are details about the fee reduction initiative. The operations of the childcare are going well and it is seen as a model preschool/out of school care facility. The Vancouver Coastal Health would like to have it featured in a video.
- Kim is going on holidays and Ileana will be covering with the assistance of the Childcare Committee.
- The Childcare Committee would like to have a parents meeting to address some unfortunate some issues with parents. There is a small group of parents who upset about staff turnover and the operations of the childcare. Gary has been in contact with a few parents and letters may be sent out as well to address their concerns. Exit interviews done by a third party company can be considered for staff leaving the organization or telephone interviews for parents. Any findings can be relayed to the parents.
- There will be a staff appreciation gathering near the end of summer. This is highly appreciated and is a morale builder.

B. Pool Committee

- No report.

C. Community Outreach Committee

- No report.

D. Park Committee

- No report.

E. Program Committee

- Car Free Day was on Sunday and it was very busy. The space for the Association wasn't available when members arrived. The setup and loading of the equipment was quite challenging. The Association, pool and Dude Chilling items were all loaded, but there were difficulties loading the library equipment. An alternative can be looked at for the future.

- The Program Committee recommends that the Board formally adopts the following Accessibility Policy.

Moved by: Gary / Seconded by: David

THAT the Board formally adopts the following Accessibility Policy:

- o LAP holders get 50% discount on all registrations and drop-ins for all programs, unlimited registrations available. Discounts not available for private lessons/parties and child care.
- o Extra discounts greater than the LAP 50% are available on request for those who are experiencing financial challenges. (staff are instructed to ask one question – “What can you afford?”)
- o Older Adults 60 years or better are entitled to a 28% discount on adult program activity fees where feasible to do so (exceptions may be tour operators, private lessons, etc) .
- o Youth (16-18yrs) may receive 25% discount on adult programs

CARRIED

F. Executive Committee

- When the budget was being developed last year, there was enough money was allocated to give the bookkeeper a \$5/hr raise. The raise would put them at the same rate as what they are being paid at other community centres and non-profit organizations. At the Executive Committee meeting, it was decided that since there was budget allocated for this, the retroactive pay can be done to last September without a motion. Since April, the cost to the Board will be an extra \$1100. Moving forward, they will invoice with the increased hourly fee.

VII Staff Report

- Brenda Tang will be coming back on July 23rd and she will be working with the Association on the budget. Darwyn will be available as well.
- Darwyn will be retiring and they will need an official date before his job is posted.
- The fitness centre is closed June 20th and 21st for some painting and reorganization.

VIII President's Report

- There is not much new to report from the APG meeting. There was some discussion regarding capital plan, VanPlay, maintenance issues other CCAs are facing and reporting of shared funds Active Net fees.
- There is a volunteer luncheon this Saturday and nominations can be made. The Board thanks Thomas and Meghan for all their efforts to raise funds for the Dude.

IX New Business

X Adjournment

- Meeting adjourned at 8:57pm. Next Board meeting to be scheduled on September 17th, 2019 at 6:30pm.

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