



Minutes

Board of Directors Meeting Mount Pleasant Community Centre Association

Date: Tuesday, December 18th, 2018

Time: 6:30 PM

Location: Art Room, Mount Pleasant Community Centre

Present: Anita R., President
Christopher R., Past President
Gary R., Vice President
David F., Treasurer
Margery D., Secretary
Thomas F., Member At Large
Michael D., Board Member
Rod H., Board Member
Jim B., Board Member
Claire W., Board Member
Valentina P., Board Member
Meghan M., Board Member

Staff:

Guests:

Absent:

Recorder: Gary C., Administrative Assistant

Regrets: Joanna F., Board Member
Maja J., Board Member
David C., Board Member
Rebecca D., Board Member
Kim Hempler, Child Care Manager
Jennifer T., Community Recreation Supervisor

I **Call to Order:** at 6:40 PM by presiding officer Anita R.

II **Acceptance of Agenda**

David will add “retained earning” under Financials. Claire would like to add “parking reimbursement” and Michael would like to add MDI update under New Business.

Moved by: Jim/ Seconded by: Valentina

THAT the Board accepts the amended agenda for today’s meeting.

CARRIED

III **Approval of Minutes from November 20th, 2018**

Moved by: Gary / Seconded by: Jim

THAT the Board meeting minutes of the November 20th, 2018 are adopted.

CARRIED

IV **Park Board Commissioner’s Report**

- There will be a fee increase of 2%. There are some changes that have been made such as the age limit for preschoolers. Previously, preschool was considered 0 to 2 years of age, but that has increased to 4 now. Gwen moved a motion to freeze the drop in rates as some people may not be able to afford the increased rates.
- There is a notice of motion to have the Advisory Group for Vansplash to look not just at expansion and improvements. Focus of motion, especially the preamble, is localizing centres and amenities for people to go to, especially for increasingly hot and smoky summers. Having amenities such as pools in more local areas would cut down on traffic and travelling by vehicles. The advisory committee is staffed and is fairly balanced in gender, age and geography, but there is a slight under representation in Kitsilano.

- There will be a study of parks in the next year. Staff will be looking at the feasibility of allowing people to drink alcohol in parks and possibly running a preliminary pilot. One suggestion from the Board is to ensure there is enough washrooms in parks. Vancouver Police Department will be consulted on enforcement and how best to handle situations. There will be certain zones and parks where people can consume legally.
- Commissioners are hoping to request another \$610,000 from the City budget to hire more gardeners. Having additional staff would allow more effort and focus on beautifying parks. Gardeners' talents are underutilized as they are used for many other duties such as setting up Christmas lights.
- There were concerns brought forward regarding condition of fields used for sports. It would be good to have a comprehensive standard policy for condition of playing fields. John welcomes any emails for any issues discussed.

V Financials

- Cathy, David, Anita, Jennifer, and Chelsey had met to review the audit letter. A draft was presented to the Executive Committee and after some amendments, the response was sent to the auditors. No response has been received from the auditors yet, so it may be safe to assume that they have accepted it.
- The Pool Committee has raised funds towards the restoration of the Mount Pleasant Pool at various events and meetings. Between the period of September 1, 2015 to August 31, 2017, expenses totalling \$1262 relating to the Pool Committee were incorrectly taken. These funds should be reimbursed and the funds should be moved to the internally restricted net assets under Pool Replacement.

Moved by: David / Seconded by: Margery

BE IT RESOLVED that:

1. The Expenses relating to the Mount Pleasant CCA Pool Committee be reallocated to MPCCA Board Expenses, so that the Save the Pool fundraising amount will be restored to \$1262, which is the amount shown at the end of the 2017-18 accounting year of \$870, plus the missing \$392.
2. Following the advice of the auditor, the \$1262 be transferred to the Internally Restricted Net Assets under Pool Replacement, for a total of \$11,262 (\$110,000 + \$1262).

CARRIED

- One of the requirements of the JOA is that CCA's must specify their purpose of any retained earnings to Park Board. At the moment, there is approximately \$870,000 in retained earnings. The Executive Committee has proposed that it is a good practice to set aside 3 months' worth of operating expenses to cover salary and benefits of staff. With an operating expense of approximately \$218,700, \$500,000 is needed to cover costs. The amount can be less if some expenses are not calculated or included. David had contacted Gary Wozny to seek his advice, but no responses received yet. There is about \$345,000 in internally restricted funds that cover the pool replacement, community enhancement and the common area improvement. Majority of the \$870,000 will be used and accounted for. A plan is in place, but the details of it will need to wait until a response from Gary Wozny is received.

VI Committee Reports

A. Childcare Committee

- Enrollment is high and a lot of spaces are filled.
- Application for the ECE Wage Enhanced Initiative has been submitted. The initiative provides ECE staff with an enhancement of \$1/hour starting in January 2019, retroactive to September 2018.
- The 5 year strategic plan was presented to staff in a couple of sessions held at 3 Corners and Our House. A substantial number of staff have been reached and the presentation was well received. Staff provided good feedback and they provided input as to what they would like to see included in the employment agreement and contracts.
- The struggle continues to retain and recruit additional staff. The Administrative Assistant is coming back in January and three staff are coming on board. Carmen Cheung, Program Supervisor at 3 Corners, will be going on maternity leave and her position will be covered by Vivian Ip.
- David Classen has stated that he is interested in joining the Childcare Committee.

B. Pool Committee

- In the last 3 capital plan submissions, it was expressed that there is an important need for washrooms at the park. The suggested design had washrooms accessible from outside the pool and inside as well. The washrooms from the outside would be accessible all year round.
- The Pool Society had met and drafted a letter to Park Board Commissioners, discussing the VanSplash Advisory Committee. The letter highlights concerns with the previous consultations and hopes of a more positive outcome with the striking of the Committee. Many people were unaware of the VanSplash consultations and many of the stakeholders were not invited. The letter expresses the importance of replacing lost pools and urges Park Board Commissioners to ensure diversity when selecting committee members.

C. Community Outreach Committee

- Thomas and Meghan met to discuss partnership with the MPBIA and its members. The Main Street Brewery, Cascades, and El Caminos are partnering with the MPNH to put on an event held at the Heritage Hall. The event is themed and has prizes to be won. This type of fundraiser can yield approximately \$3000 to \$5000. Something similar can be put together to raise funds for the pool or the chilling dude statue. There is an opportunity for a beneficial partnership between MPCCA and the MPBIA.
- Thomas has decided that he will chair the Community Outreach Committee.

D. Park Committee

- No report.

E. Program Committee

- No reports.

F. Executive Committee

- A new Youth Worker, Diana, will be started on the week of January 7th, 2019. Rosa has moved on to another facility.
- There was an online meeting and minutes will be provided to Gary. A motion was passed approving \$200 for food and a minute taker for the CCAs meeting in December. These minutes can be appended to the Board meeting minutes.
- Payment has already been made, but for the future, Anita will circulate details of the Group 1 to the Board. Names on the document will be redacted, but the categories will be listed with their values. The invoice was for more than \$200000, which is why it is important to examine it. It would be unfair to ask cheque signers to bear responsibility of such large amounts.
- The centre has reduced hours, but not as much in comparison to some other centres. On the December 24th and 31st, the facility will be open from 6AM to 5PM. For December 26th and January 2nd, the facility is open from 9AM to 6PM. Meetings will be shifted in January and Anita will send an email to the Board. The Program Committee meeting will be held on January 9th, Executive Committee meeting on January 15th and Board meeting on January 22nd.

VII Staff Report

- No reports.

VIII President's Report

- Park Board is giving 6 tickets to each CCAs for Bacio Rosso. The ticket will admit holders to a dinner and performance. The event will be on Tuesday January 8, 2019 at Queen Elizabeth Park. Anita has sent out an email seeking those who are interested in attending. Tickets will be provided on a first come first served basis and so far Margery and Claire have RSVP. Thomas and Michael have also expressed interest in the ticket. A lottery will be drawn for those who would like an extra ticket to bring a guest. Anita will also see if any other CCAs have extra tickets.
- The Artist in Community selection process has been completed. Popcorn Galleries are doing community mapping. The artists go out into the community and find what people love most about Mount Pleasant. The information is then put into artwork. Popcorn Galleries would like to come to a Board meeting to meet everybody. Anita has proposed that the two artists come to the February meeting and present their project. The project will end in December 2019.

IX New Business

A. Committee Sign up

- Everybody is now on one committee. Rod will decide on a committee and will let Anita know.

B. Parking reimbursement

- There was concern about having documentation with parking. The changes were made by Lily Dong, but the Board would like to go back to petty cash system. Anita will speak to Jen about this.

C. MDI Update

- Michael has invited Jessica Land to the January 22nd, Board meeting. Michael has asked Jessica to talk about MDI and provide a capsule summary with emphasis on her suggestions on a community engagement and needs assessment. The presentation will be 20 minutes and 10 minutes for questions. Michael would like to invite other stakeholders such as the 3 Corners Childcare, Mount Pleasant Neighbourhood House, Mount Pleasant, Nightingale and Simon Fraser Schools.

X Adjournment

- Meeting adjourned at 8:45pm. Next Board meeting to be scheduled on January 22nd, 2019 at 6:30pm.

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