



# Minutes

## Board of Directors Meeting Mount Pleasant Community Centre Association

**Date:** Tuesday, February 15<sup>th</sup>, 2022

**Time:** 7:10 PM

**Location:** WebEx

**Present:** Rod H., President  
Anita R., Past President  
Meghan M., Treasurer  
Thomas F., Executive At Large  
Michael D., Board Member  
Margery D., Board Member  
Elizabeth S., Board Member

**Staff:** Lorelei L., Community Recreation Supervisor  
Sarah D., Child Care Manager

**Guests:** John I., Park Board Commissioner

**Absent:** Jim B., Board Member

**Recorder:** Gary C., Administrative Assistant

**Regrets:** Steve Q., Executive At Large  
Suman C., Board Member  
Joanna F., Board Member  
Maja J., Board Member

### I **Call to Order:** at 7:13 PM by presiding officer Rod H.

Land Acknowledgement. The Board acknowledges that the land on which we gather is the unceded territories of the x<sup>w</sup>məθkwəyəm (Musqueam), Skwxwú7mesh (Squamish), and Səl̓ilwətaʔ/Selilwiltulh (Tsleil-Waututh) Nations.

Rod reminds everybody to maintain respectful communication: practice politeness, courteous and kindness, respect others' background and cultural differences, have a sense of humour and build on what we have and move forward together.

### II **Acceptance of Agenda**

*Moved by: Thomas F. Seconded by: Liz S.*

THAT THE BOARD accepts the agenda for today's meeting.

**CARRIED**

### III **Board Meeting Minutes from January 18<sup>th</sup>, 2022.**

*Moved by: Anita R./ Seconded by: Michael D.*

THAT THE BOARD meeting minutes of January 18<sup>th</sup>, 2022 are adopted.

**CARRIED**

Anita wanted to confirm if the Birthday/Climbing parties are included as part of the free program offering. Michael D and Lorelei confirms that the Committee decided to allow the parties to be included.

### IV **Park Board Commissioner's Report**

- Met briefly on December 13<sup>th</sup> as the system went down part way through the meeting. VanPlay annual report was discussed and staff is discussing needs assessment.

### V **Financials**

- Financials will be released once the bank statements come in. There was a note on the wage split with Park Board, group 1 charges have to be set before released. The full statements should be released in February.

### VI **Committee Reports**

#### A. Pool Committee

- Sarah and Rod confirms that there hasn't been any donations to the Pool Replacement Fund through Canada Helps as this point. Anita couldn't find the buttons to donate on the website. Sarah notes that there is a drop down to select what to donate to.

## B. Park Committee

- No meeting has been called at this time. Anita will follow up with Park Board on the information on consultation of Jonathan Rogers Park.
- There is a new ToR, which will be distributed to everybody.

## C. Community Outreach Committee

- Thomas circulated the third draft of the survey today and welcomes feedback. There was a discussion with Margery on the details of the status of the pool replacement. Michael has provided feedback as well and there were some changes made. Once complete, it will be forwarded to Kristiina to post on the website. Meghan suggests considering Google Forms for the survey and advertising it through postcards. Thomas plans to have the survey available both physically and electronically. Michael suggests posting it at residences, neighbourhood houses and local businesses. PACs are also good to consider. Rod suggests a QR Code and have it posted through social media and market it through local businesses.
- Thomas is working on the ToR for the Committee.

## D. Program Committee

- Lorelei notes that the interview starts for the TFT Programmer II tomorrow. Any members on the Board interesting in participating, please let Lorelei know. There will be 2 interviews tomorrow: 0900 and 1115. There will be another interview on Thursday in the morning. Members will have opportunity to ask questions at the end as well. Thomas can sit in if nobody else is interested.
- Marnie requested an increase in revenue split or have some help with the cost of parking. The cost of parking went from \$10.65 to \$15. With the pandemic, her classes and concerts were affected. She does a lot of her market and brings a lot of business to the centre. The Executive requested more information as the decision would affect other instructors. The staff are gathering some information to bring it back to the Committee. Lorelei is also waiting on a response from EasyPark for discounted parking codes. The Childcare currently has 2 spots which cost \$230 a month for each spot. Marnie is currently at the highest at what she can charge for her classes and her program is at the maximum allowable capacity. The Board would like to explore avenues available and speak to EasyPark/City of Vancouver before a decision is made. It is suggested that parking issues are included in the Community Outreach Survey that Thomas is working on.

## E. Childcare Advisory Committee

- Lorelei notes that the interview starts for the TFT Programmer II tomorrow. Any members on the Board interesting in participating

## F. Executive Committee

- There is a motion to approval Childcare Fee Increases, which needs to be posted by March. The Executive Committee has recommended the approval of the increases.

**Moved by: Meghan M. / Seconded by: Anita R.**

THAT THE BOARD approved the proposed Childcare Fee Increases.

**CARRIED**

- The ToR of the Human Resources Committee have been provided. The Committee will have a spending amount, which may be useful in some situations.

- **Moved by: Meghan M. / Seconded by: Thomas F.**

THAT THE BOARD approves the Terms of Reference for the Human Resources Committee.

**CARRIED**

## VII Staff Reports

### A. Sarah

- CCAC discussed the recruitment and retention strategy would like to bring to the HR Committee. Made some changes to staff training and reviews.
- Sarah applied to the Red Cross for COVID19 Rapid Tests but haven't come through. Need to have phone call with Red Cross before the request is processed. Some tests have arrived from the government that distributed quite a few to childcare centres. A box of 5 was given to each FT staff member. It will give staff some peace of mind before coming to work. Some extras are kept in the office.

- Our House – Two interviews were complete with Jo and the CCAC was invited in partaking in the interview. Would like to offer Jo the maternity position to start on April 4<sup>th</sup>.
- Affordable Child Care Benefit gave instructions, if close for less than 15 days, then can claim.
- Health and Safety Grant is back, just received finances for the Health and Safety Grant and continue to use them for an extra team member to help with cleaning or floating.
- There are only two parking stalls for the Childcare, one that is used by Carmen daily as she is commuting from Coquitlam. The other stall is shared between 3 staff that come from Coquitlam and Surrey. Sarah would like to request a third parking stall at \$230 per month. The total annual cost is \$2760, but there is a budget for this already and does not require Board approval.
- Sarah can attend the Childcare APG and Liz also volunteers to participate as well. Sarah will send the details to Liz.

#### **B. Lorelei**

- Interviews are taking place for the TFT Programmer II and next week, there will be interviews will be held for TFT RFC, which goes until mid April.
- Announcement today that everything will open up with no limit. Social gatherings, rentals and climbing wall programs can all take place now.
- There still needs to be mask wearing and proof of vaccination. Staff are very excited.

#### **VIII President's Report**

- APG – Two meetings held in the last month. There is a strategic planning for the end of February has been changed to second Saturday in May. It will come up again in March. There was also a meeting to discuss how things are prioritized in the capital plan. Mount Pleasant won't be on the list as the centre is fairly new. If anybody is interested in the criteria, please let Anita know.
- BCRPA is taking place virtually on April 27 and the in person session for May 4 & 5. Michael, Steve and Anita are interested in attending the virtual session. Rod will try and make the in person event. If any members are interested, please let Rod know.

#### **IX New Business**

##### **A. Grant/Funding Opportunities**

- Michael was made aware that there are two grants available for registered non for profit organizations. There is a grant from Women and Gender Equality Canada (WAGE) and Vancouver Foundation. Michael wanted to bring it to the Board in case there may be a project that can make a difference. Anita notes that the Board will not be able to apply to the grant from WAGE as the Board doesn't have any members who are Indigenous at the moment. Meghan suggest looking at other areas for funding such as schools and organizations like WorkSafe. VanCity use to have a liaison that came to the Board meetings previously, perhaps this can be explored again. The Board had previously looked at hiring grant writers, but the fees were too high.

##### **B. March meeting**

- The Board will be hosting a hybrid meeting for the month of March.

#### **X Adjournment**

Meeting adjourned at 09:00pm. Next Board meeting to be scheduled on March 15<sup>th</sup>, 2022 at 7:10pm.

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