



Minutes

Board of Directors Meeting Mount Pleasant Community Centre Association

Date: Tuesday, April 19th, 2022

Time: 7:10 PM

Location: WebEx/Art Room

Present: Rod H., President
Anita R., Past President
Meghan M., Treasurer
Thomas F., Executive At Large
Steve Q., Executive At Large
Michael D., Board Member
Margery D., Board Member
Elizabeth S., Board Member
Jim B., Board Member

Staff: Lorelei L., Community Recreation Supervisor
Sarah D., Child Care Manager
Luke V., Programmer

Guests: John I., Park Board Commissioner

Absent:

Recorder: Gary C., Administrative Assistant

Regrets: Suman C., Board Member
Joanna F., Board Member
Maja J., Board Member

I **Call to Order:** at 7:12 PM by presiding officer Rod H.

Land Acknowledgement. The Board acknowledges that the land on which we gather is the unceded territories of the x^wməθkwəyəm (Musqueam), Skwxwú7mesh (Squamish), and Səlilwətaʔ/Selilwitulh (Tsleil-Waututh) Nations.

II **Acceptance of Agenda**

Moved by: Anita R. Seconded by: Jim B.
THAT THE BOARD accepts the agenda for today's meeting.
CARRIED

III **Board Meeting Minutes from March 15th, 2022.**

Moved by Meghan M. / Seconded by: Jim B.
THAT THE BOARD meeting minutes of March 15th, 2022 are adopted.
CARRIED

IV **Park Board Commissioner's Report**

- Community Centre Strategy - MPCCA is not on the list, but John is working on policies that would see centre renewed
- There was a local food system action plan, by the Vancouver Urban Food Forest, that was passed. The community gardens, are different from other community gardens, with medicine wheels and everybody plants a landscape as opposed to having a plot.
- John has been working on policy to try and get unionized workers in new parks, such as Oakridge Park. This has been deferred until July. Air parks, such as Oakridge Park, may be more popular as space becomes more limited.
- Margery is wondering where Park Board is at with the Capital Plan cycle and when there will be more news. Staff have been asked to put the funding for the pool on paper. John would then bring it to City Council to lobby them for the funds. At this time, Mount Pleasant Pool and the Healing Centre at Crab Park is not funded in the draft capital plan. Staff went to make a presentation, but it is unknown if it would happen.
- Thomas asks if there have been any updates on the barge. The barge will be cut up and taken away, which will be less destructive.

- Kits pool probably wont open until in mid summer due to the damaged to chamber by logs. Meghan asks if Park Board and Translink will work together to support traffic going to the outdoor pools at New Brighton and Second Beach. John will try to meet Translink to get people moving to the beaches and pools.

V Introduction – Luke

- Luke resides in North Vancouver on the traditional territories of Squamish. Been at centre for a month already. Staff, volunteers, patrons, have been amazing and provided great support. Prior to coming to Mount Pleasant, the last 7 years was at Carnegie in a Volunteer Coordinator role. Luke has also worked at Kitsilano previously with Lorelei, it's good to be back working with someone amazing again. Luke continued to volunteer at the Saturday Breakfast services at Kitsilano before it closed for COVID. Kitchen program, = Worked for number of years, Saturday homeless breakfast program. There are talks to restart the program, possibly in the fall.

VI Financials

- Over the years the budget has bene built by staff and have been consistently been on target with a bit of a surplus. On the revenues side, there is 100% of the budget aligning with the revenue with a small fractional difference. With expenses, the budget is 75% aligned, but this may be due to some expenses still coming in. We are up to December approving the financials. We are running at 50% of the year at the February mark. General programs haven't quite hit the budget point, but the reference point shows that it is on track for revenues. General programs aren't seeing as much expenses. There are some large expenses coming up as staff have been on point with how much things will cost. Our House is seeing a bit of a drop, but will leave to staff on the reasons, which may be attributed to changes at Simon Fraser or where they are with the expense cycle. Bursary fund has been used, which \$63k have been allocated for. Winter camps did quite well. There have been a fair amount of expenses and it is almost at 100% of what the 6 month point is.
- The balance sheet shows that assets have increased, which corresponds with the spending for OH. We need to keep an eye on two things: fixed assets have dropped due to depreciation, which is a hint that things need to be replaced; building for the Our House and 3 Corners, which had some reviews done on the state of both. We are getting pressured from funding organizations to have a more accurate spend by date for the retained earnings. If Board of Directors would like to be a part of a sub committee to help spend some money on community enhancements, please advise. Shade is a big issue with many arks in the area and Anita have voiced this previously. There have been events unable to proceed due to the lack of shade for the attendees. Decision needs to be made in June to determine what restricted assets are going to be and for. Could spend some moneys or chase grants. Looking at breaking out what at the bank account. Will need to make some decisions by June on what the restricted assets. There is a 5 and 12 year term that are maturing soon, roughly \$600k in total. Does the Board want to create restricted assets or identify what they are allocated to. They were originally started off as a surplus that became a term deposit. Some are linked, while others are not. Rod is working with Lorelei on shading for the childcare facilities. Liz is interested in participating in the sub committee to looking at investing on community enhancements.

Moved by: Meghan M. / Seconded by: Thomas F.

THAT THE BOARD accepts the financials statements from September 1st to February 28th, and the Treasurer's report as presented.

CARRIED

VII Committee Reports

A. Pool Committee

- Report submitted by Margery. The Mount Pleasant Pool is approved, but it is not in the draft capital plan. There have been applications submitted to be a part of the capital plan for the past 4/5 cycles. There are Park Board Commissioners lobbying Council and letters submitted for more funding for such projects. Kitsilano is not opening this year and it is concerning with the hotter and dryer summers. There are reserves that are available to help fund the replacement of the pool. There needs to be support for the Park Board Commissioners who are lobbying for the funding. Anita notes that it isn't just a Park Board issue; the funds allocated to Park Board is controlled by the City. If the City provides more funding, it would expedite some of the projects that Park Board has. Members are encouraged to contact City Council on this matter.
- Thomas notes that the geographical location of the Mount Pleasant pool, seems less vulnerable to storms and should be a valid component for support of the pool. Commissioner Irwin notes that the Mount Pleasant pool is

also in the centre in the city many residents can walk to the pool. The Aquatic Centre is crumbling due to weathering and water entering into crevasses that expands when the water freezes.

B. Park Committee

- Anita was trying to get in touch with Jack Tupper, but he is away until next Monday. It has been noted to him that that the Association may be interested in contributing to parks for shade. Someone had inquired about a business, Steamworks, placed at the park at 7th and Main.
- Steve, Anita, Thomas and Mike went to celebrate the St George Rainway. There is a feedback forum open until April 30th. If anybody has feedback, please submit through the link at Shape Your City. Participants at the event were able to get their bikes tuned up.
- There will be a meeting held with the Committee to talk about initiatives.

C. Community Outreach Committee

- The survey is complete and was ready for the St. George Rainway event. Kristiina, Lorelei and everybody else involved has done a great job. There hasn't been much feedback at the event, but it is a good document to get to know what is on people's mind. If there is any feedback on the survey, please let Thomas know.
- Alan Sawyers memorial photo is in the works and slightly delayed due to COVID factors. The business that is working on the framing had lost employees due to COVID. It would be a week or two to clear the deck, and can move ahead with the artwork.

D. Program Committee

- The Committee welcomed Luke to the centre. Sonia has submitted her retirement and Marnie is covering in the interim.
- Basketball has been replacing the hockey groups. There is a Kits Fairview Girl Guide to use the Games Room, which was approved.
- There is a request for the donation of the birthday party packages, which the Program Committee had approved.
- July 16th is the Mount Pleasant Park festival. Ny had requested additional help with planning the event.
- The Artist in Communities Program will run in 2023. Lorelei will be connecting with the staff team to see who will take the lead in the program. If there is interest, Lorelei will get the process started. \

E. Childcare Advisory Committee

- There was no meeting held. Some members resigned from the Committee, so there is a recruitment for more members. More representation is needed from Out House. The TOR may need to have some adjustment as it is very restrictive. There have been a posting that has gone out and it will go out in the newsletter. There hasn't been any interest at this time.

F. Executive Committee

- A motion was passed to provide birthday party packages to Florence Nightingale.
- KLM Soccer has requested to promote in the centre brochure, but their request has been declined.
- There was discussion on salary increases, bursaries and other financials.
- A strategic planning session is in the works, with the possible date of Saturday Sept 17th. There will be a facilitator hired for the session. Other dates can be considered, possibly after the AGM as well.
- Steve, Anita, Thomas and Mike are registered for the Board development workshop on May 14th. If there are any members interested in attending the Board development at Van Dusen gardens, please let Rod know.
- There will be a shower program at the centre.
- Meghan would like to discuss about bursaries for the Native Education Centre. Lorelei will be providing an initiative. Funds can be allocated on a yearly basis for the bursary.
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VIII Staff Reports

A. Sarah

- Proposals for the Wage increase – The increases being proposed for all Managers, would mean that all Managers would be paid more than the Director as of April 1st. Sarah has been trying to look at a better structure for the management wages as they are all varying and with different gaps due to length of tenure with the organization.
- Increase for OH manager – Kelly. Based on the performance wage increase of 5.5%, this was accepted at the Executive Committee. The salary will need to be capped eventually. There isn't a wage grid for managers and with those who have their ECE, they receive a \$4 increase from the government, which adds to the challenge of making the wages more aligned.

Moved by: Meghan M. / Seconded by: Jim B.

THAT THE BOARD approves the performance based wage increase of 5.5% for Kelly.

CARRIED

- Sarah would like offer the Administrative Assistant, Vera, a permanent promotion to Administrator. The Administrator role has been added to the wage grid. Sarah is also proposing a temporary administrative assistant to help with some admin work before Becky returns to cover. The administrative assistant will be on a 4 month contract, at 20 hours per week.

Moved by: Margery D. / Seconded by: Jim B.

THAT THE BOARD approves the promotion of Vera to the Administrator position.

CARRIED

Moved by: Meghan M. / Seconded by: Thomas F.

THAT THE BOARD approves the position of Administrative Assistant for 4 months with a possible extension thereafter.

CARRIED

- Becky will come back in September and will be on contract from September 2022 to September 2023 to cover for Sarah's maternity leave.

Moved by: Meghan M. / Seconded by: Liz S.

THAT THE BOARD approves Director coverage by Becky from September 2022 to September 2023.

CARRIED

- Sarah would like to propose a higher than 2% increase for all other staff as an annual cost of living increase. A breakdown has been provide for 3% and 4% increases. Meghan notes that the cost of living increase ranges from 2% to 7%. Liz would like to recommend 4% increases. Childcare fees are usually increased in September, but has a restriction on fees due to grants. A decision can be made at a later time, but Sarah would like to have this reviewed. This will be tabled until further review is done and can be reviewed by the Executive Committee.

- Pro D Day is next Monday, Rod will be in attendance at 0845.

Lorelei

- Sonia Brizzi is retiring at the end of April and the Executive approved a \$100 gift card for her.
- Lorelei will be reaching out to the staff team to see if they have to capacity to take the lead for Artist in Company. The deadline is on June 1st to submit an application. Anita and Meghan had expressed interest in participating in the selection committee with Park Board. The Board will need to make a commitment of \$5000 and Park Board would contribute \$10500. The total for the artists is \$13000 and project expenses of \$2500.
- Nataly worked with Meghan to obtain funding for 4 summer job positions. One of the jobs, was a full time leader to help with youth and the kitchen.
- Group 1 – The Board needs to approve the Group 1 which is the share staffing costs. The Group 1 covers the front office staff, seniors worker, parent and tot gym, and Programmer 1 position. Back in 2021, the Association approved \$214800 for Group 1. Park Board has shown that only \$116200 was spent, with reasons that COVID wasn't over when expected and many of the programs didn't run. The request for this year is \$248,289.47 with additional 10 hours at the front office, staffing for parent and tot gym on Saturdays, 16 hours for staffing with the Soup Kitchen, and MoreSports that will be based on a revenue split. Park Board will continue to provide administrative support for MoreSports.

Moved by: Anita R. / Seconded by: Meghan M.

THAT THE BOARD approves Group 1 charges as presented.

CARRIED

- Sonic Summer Nights - Jennifer Hershman, a music instructor previously here at the centre, is needing help with a music festival at Jonathan Rogers. They need help with funding the Sonic Summer Nights festival which

is a free family event. The request is for \$5000 for each event, which includes all the equipment and local artists. She has 3 nights for the festivals and is asking for the Board to support one night. The Board hasn't donated that much money to an event previously and would set a precedent. The Board is here to support community, but would be interested in offering an event by the centre. Historically, the Association has not supported a third party event, but the Association can provide in kind donation event. By consensus, the Board has declined the funding request.

- There is a budget each year for \$2000 in scholarships, primarily for Tupper and VanTech. There was an email that was received from Tupper for bursary support again. Nataly will type up a report and will send it out to the Board. In the past, there were no restrictions on the receivers on what the funds were spent on and the schools help choose the candidates, who were in need of financing, primarily those who have had barriers to graduating. As part of reconciliation efforts, the Board would like to look at offering yearly bursaries for Indigenous students at the Native Education Centre. The cost of programs range from \$1500 to \$5000. The Association can make a determination on the amount and selection criteria. The ECE program at the NEC would be ideal as an area to offer a bursary with the potential practicum and employment afterwards. Lorelei will do some research and report with more information.
- Public Showers – There has been request from Coastal Health and the Province to the Vancouver Park Board to open showers for the community. Lorelei is working with Creekside and Strathcona on opening showers, but with support services. The service would be offered when there is no impact to other programs at the centre. Creekside will open in May, with Mount Pleasant opening up in the summer/fall with Strathcona.

IX President's Report

- The hybrid meetings require some equipment to work properly. The teleconference can have attachments with extended mics and the video equipment belongs to Rod. There is a request for funding to purchase equipment: camera tripod, camera, mics, cable. The Board is in support of allocating \$500 for the purchase of the equipment.

Moved by: Jim B. / Seconded by: Thomas F.

THAT THE BOARD approves \$500 for the purchase of equipment for the Board meetings.

CARRIED

- **Moved by: Anira R. / Seconded by: Margery D..**

THAT THE BOARD approves to raise Sarah's salary by 5.5% based on her performance review.

CARRIED

X New Business

- APG Childcare Committee – Liz attended the meeting in February, with members coming together to talk about their initiatives at other centres. With the \$10 a daycare that the government is aiming to roll out will be challenging with the shortage of spaces. Childcare will fall under the umbrella of Ministry of Education, which will change many things including licensing. There is a shortage of full day childcare, especially under 2.5 years old. This is something the Board should think about and considering with OH Preschool. The community needs more childcare and should focus on investing in this area. Liz would like the Board to consider looking at options such as new space or partnerships to create more spaces. A new centre may only create another 50 spaces, when there is a shortage of 1200 in the area. Rod notes that OH was intended to run for the full year, but it is currently only until June to align with the public schools. The space at OH gets used for summer camps during July and August. For the Association to qualify, the finances must be exclusive and not integrated with the remainder of other areas of the Association. Meghan notes that the centre does not need to be the lead in the \$10 a day childcare initiative and to consider other factors that affects childcare services provided by the centre. There will be another meeting this week to discuss such matters further.

XI Adjournment

Meeting adjourned at 10:10pm. Next Board meeting to be scheduled on May 17th, 2022 at 7:10pm.

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