



Minutes

Board of Directors Meeting Mount Pleasant Community Centre Association

Date: Tuesday, April 20th, 2021

Time: 7:10 PM

Location: WebEx

Present: Rod H., President
Anita R., Past President
Suman C., Secretary
Meghan M., Treasurer
Thomas F., Executive At Large
Michael D., Board Member
Margery D., Board Member
Claire W., Board Member
Steve Q., Board Member
Bianca C., Board Member

Staff: Brenda T., Community Recreation Supervisor
Kate R., Child Care Manager

Guests: John I., Park Board Commissioner
Allison Chiu, Guest

Absent: Jim B., Board Member

Recorder: Gary C., Administrative Assistant

Regrets: Maja J., Board Member
Joanna F., Board Member
David C., Board Member
Clare B., Board Member

I **Call to Order:** at 7:12 PM by presiding officer Rod H.

Land Acknowledgement. The Board acknowledges that the land on which we gather is the unceded territories of the x^wməθkwəyəm (Musqueam), Skwxwú7mesh (Squamish), and Səlilwətaʔ/Selilwitulh (Tsleil-Waututh) Nations.

Rod reminds everybody to maintain respectful communication: practice politeness, courteous and kindness, listen graciously, avoid negativity, do not over criticize, treat people equally, be emotionally empathetic, and value others' opinions.

II **Acceptance of Agenda**

Moved by: Michael D./ Seconded by: Thomas F.
THAT the Board accepts the agenda for today's meeting.
CARRIED

III **Board Meeting Minutes from March 16th, 2021.**

Moved by: Meghan M./ Seconded by: Thomas F.
THAT the Board meeting minutes of March 16th, 2021 are adopted.
CARRIED

IV **Park Board Commissioner's Report**

- Daisy passed away on March 19th and the Board is saddened by her death. She was the Director of Recreation and had a massive contribution to Park Board.
- There were park procedure bylaw amendments to make it a requirement that majority has to call for special meeting. It is a Charter change that has to go to the Province and has a chance that it may not be approved.
- There was a report on the Neighbourhood Matching Fund review. A total of 17 projects were selected with 5 completed and 12 still in progress. Staff are flexible with the completion during COVID. The spring call for application closes on April 30th. Claire asks what type of applications are eligible; John advised that it is quite a wide range.

- An inquiry was submitted on the Mount Pleasant Pool and John will keep the Board apprised when he hears back from staff. He will submit another inquiry on April 26th if he hasn't heard back yet.
- If members have concerns or points to raise regarding the Broadway Subway Project, please bring them forward. John sits on the Vancouver Planning Commission and is pushing for space for parks.
- Michael wants to know what the overall perspective is if there is a way to connect directly. Michael tried to contact the Planning Department directly, but he received a response from Justin who works with PB; this may be attributed to the agreements of the JOA. The PB planner did state that there would be an opportunity for the CCAs to be involved. Brenda was in touch with Justin, Caterina and Jordan on a special project team working with other departments on the BSP. PB is the relationships manager and PB planners would have more background and context than their counterparts in Engineering. The project team is looking at forming a sub committee before the summer when phase 3 is launched. Whoever is interested in forming the sub committee with Justin and his team, please let Brenda know. Initial planning didn't anticipate the density of the area and there are concerns about shortage of parks and amenity spaces.

V Financials

- Suman is now approved as a signer. The pool account is being setup and is a day or two away from having it available for the website. The \$1767 that carried forward from the old community centre fundraising account. EFT can be completed for the Association staff that are not setup for staff. Some other payments will still be paid via cheques.
- Two deposits are maturing in May and the Executive is looking at options for renewals. There are other deposits that will be maturing in August and November. Most of the interest rates from reserved funds are going into a separate account to track for the auditors. It is suggested that the renewals are non redeemable terms to maximize the interest rates until they improve.
- Last month, the reserve accounts were reviewed with the Board. The two that would possibly be open to discussion is the Pool Replacement and Our House Replacement. The contingency fund will remain fixed. The CC bursary expenses will continue to be tracked through ActiveNet and a discussion is needed on whether it will be topped up and maintained at \$63k. The 3 Corners Improvement Fund is being used for the play structure and Kate is in the process of reviewing options of the replacement. Funds in the Common Area Improvement account have been used recently with the three Indigenous art pieces in the lobby. 3 first nation groups. If there are other ideas on other projects, please email Meghan. Margery would like to see more public washrooms at parks and across the City. The MPBIA is lobbying for more washrooms possibility as part of the BSP.

VI Committee Reports

A. Pool Committee

- No report.

B. Park Committee

- Brenda has spoken with the planner regarding the park at Main and 7th. The PB team leading it has reached out and would like to meet with the Park Committee. Anita and Margery are interested in participating in the meeting.

C. Community Outreach Committee

- Thomas met with Lorelei and took in the noon hour lunch presentation. It is impressive what the staff are doing, and it is well received. Local organizations have been contributing and Lorelei and Angela have been leading the programs. Thomas will approach local businesses to see if ongoing food support can be provided. MPNH does have a number of food programs and Farmers Market may be two different organizations that can provide some support to the program. The Little Mountain Neighbour House does a similar program as MPNH, and they are providing surplus items. Steve and Lorelei has been working together to keep the program running. The Board will need to look at setting up a budget to provide dedicated staff when Angela and Lorelei go back to their roles. In addition, funds will be needed to keep the program running if supplies run low.
- The new Family Directory draft is in place and has been forwarded to Brenda. There are some upgrades made to services from suggestions from Claire. The directory will be on site and available for those in the community.

D. Childcare Committee

- No real for programs. Summer registration is going well and sold out for summer programs. Kelly stated that registration has been higher than years prior to COVID. Kelly was in contact with City daycamp staff and it

looks like length of day camp days offered at some facilities are being reduced to six hours. Some other changes are being made, that aren't mandated by the Province; there will be more discussion will be held to determine if OH will align to similar guidelines or remain separate. Programs are close to being full for all nine weeks and no response received yet on the CSJG application for 4 position.

- Simon Fraser School has put OH under their umbrella for COVID vaccination. All OSC and Preschool staff will be vaccinated with VSB staff. The remaining 17 staff at the centre are also waiting for vaccination.
- HR – The Leadership Team has two maternity positions posted. The 3 Corners Coordinator position was posted internally and one of the program Supervisors, who has been with the Association for 10 years and worked all roles, is in the second interview process. There were 12 applications for the Manager position and 6 had relevant experience. There are 3 candidates that are stronger, but Zoom calls are being arranged with all 6 candidates. Claire and Aaron are in the hiring committee and are helping with short listing and interviews. The position will begin on June 7th to allow for some overlap before Kate goes on maternity leave.
- One of the architects who was part of the development and build for the play structure, has started his own business. He came out to the assessment and mentioned that there is at least 2 years of use left in the structure and will do a few minor repairs to help extend the life.

E. Program Committee

- The TOR is being worked on at this time. The example from the Childcare Committee was sent out to the members of the committee. Feedback is requested from the Program Committee members to review.

F. Executive Committee

- The Financial Policy was distributed to all the members. The approval limits has been reviewed and the Executive Committee recommends to the Board that the policy is approved.
Moved by: Meghan M./ Seconded by: Margery D.
THAT the Board approves the Financial Policy as presented.
CARRIED
- JOA Group 1 Budget – Each year as part of the JOA, PB provides each CCAs of the breakdown of the budget and the cost recovery budget, also known as Group 1. Due to COVID, there was a blanket increase of 8% across all auxiliary staff budget. With reduced services, the 8% isn't reflective of what will be spent. Brenda has shared the wage amounts in Group 1 that were approved as part of the 2020/2021 budget and broke down actuals from 2019 for context and what it may look like if operations increase in the fall. The estimated cost is \$186,000, but does not include staffing for the food security program. \$214,000 was approved previously and the Board can approve that amount, but will need to note the variance.
Moved by: Meghan M./ Seconded by: Thomas F.
THAT the Board approves up to \$214,800 for the Group 1 charges.
CARRIED
- In tribute to Alan Sayers, the Board would like to mount an art piece by him. An endorsement is needed from ACE and the trades will need to determine a safe place for the artwork. For the interim, his drawing of the Main Street Clock can be framed and placed in a display cabinet. Alan has contributed to the centre through drawings of the clock and the Dude at Guelph Park. Suggestions on where it can be put up is welcomed. The cost of framing would fall under the Executive Committee's approval amount, costing between \$200 to \$350.
- Daisy Chin, Director of Recreation, has recently passed away.. The family asked that any donations be given to Royal Columbia Hospital. The Board is in support of donating \$100 in memoriam of Daisy Chin. She was always very pleasant and approachable.
Moved by: Anita R./ Seconded by: Margery D.
THAT the Board approves \$100 to be donated to Royal Columbian Hospital, in memoriam of Daisy Chin.
CARRIED
- Allison Chiu is interested in joining Board. She lives in the Mount Pleasant area and works for VCH in the quality improvement. Her background is in project management and data analysis. She had spoken to Thomas and would like to contribute to the neighbourhood that she resides in. Thomas nominates Allison Chiu to the Board. She is interested in joining the Park Committee.
Moved by: Thomas F./ Seconded by: Michael D.
THAT the Board approves the nomination of Allison Chiu to the Board of Directors.
CARRIED

- Childcare Manager Performance Review – The Board moves into an In Camera Meeting.

VII Staff Reports

A. Kate

- Covered in Childcare Committee Report.

B. Brenda

- Update on COVID – There was an announcement from the Province and restrictions pertaining to adult and senior groups are extended until May 25. The current programs consists of kids and youth programs only. The Fitness Centre is no longer to accept drop ins.
- The Youth Leadership program received approval from the CSJG for 3 positions at 824 hours; the total equals to \$14500. Nataly is working out a hybrid model for indoor and outdoor space programming.
- There will be changes with staffing with Sonia, the Recreation Facility Clerk, leaving temporary to VFRS in May. There were 9 applications to fill the 4 month opportunity. The applications are currently being reviewed at the moment and Brenda will keep the Board apprised. Sonia will continue to support the centre, primarily with processing payroll.
- Lorelei and Nataly is working on a garden on the 2nd floor that can be used to grow food. Due to COVID, the Neighbourhood Matching Fund is not accepting any garden applications at this time.

C. President's Report

- GST Review – There is a GST review provided by Park Board that lists some changes to collection of GST. The MPCCA is in a good position as the Association is registered with a GST number and there is no back dating of anything owed.
- BCRPA – This is being held on the first week of May and it will be held virtually. This is a good opportunity for all Board members to review the BCRPA document and let Rod know if they are interested in joining. The BCRPA Symposium provides a great learning experience and networking opportunities.
- Brenda is leaving within a month and the District Manager had reached out to advise that there are two candidates selected. There is a WebEx on Thu/Fri to choose a final candidate.

VIII New Business

A. Climate Change Strategy

- Feedback is not required by the APG until June 3rd. This will be review and discussed in May's meeting. The APG is looking for endorsement as it does involve working with Park Board and the JOA. It gives the Association more weight to work with the PB if the Association endorses it. Michael cautions members to consider what MPCCA should offer first, prior to endorsing the strategy as the asks from CCAs are quite strong.

B. Strategic Plan

- Anita would like to advise herself and Rod if they would like to see a strategic plan exercise and if this would be the right time to do one.

C. Broadway Plan involvement

- This has been discussed earlier.

IX Adjournment

Meeting adjourned at 9:35pm. Next Board meeting to be scheduled on May 18th, 2021 at 7:10pm.

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