



# Minutes

## Board of Directors Meeting Mount Pleasant Community Centre Association

**Date:** Tuesday, May 18, 2021

**Time:** 7:10 PM

**Location:** WebEx

**Present:** Rod H., President  
Anita R., Past President  
Suman C., Secretary  
Meghan M., Treasurer  
Thomas F., Executive At Large  
Michael D., Board Member  
Margery D., Board Member  
David C., Board Member  
Clare B., Board Member  
Claire W., Board Member  
Steve Q., Board Member  
Bianca C., Board Member  
Allison Chiu, Board Member

**Staff:** Brenda T., Community Recreation Supervisor  
Kate R., Child Care Manager

**Guests:** John I., Park Board Commissioner

**Absent:** Jim B., Board Member

**Recorder:** Gary C., Administrative Assistant

**Regrets:** Maja J., Board Member  
Joanna F., Board Member

### I **Call to Order:** at 7:11 PM by presiding officer Rod H.

Land Acknowledgement. The Board acknowledges that the land on which we gather is the unceded territories of the x<sup>w</sup>məθkwəyəm (Musqueam), Skwxwú7mesh (Squamish), and Səlilwətaʔ/Selilwitulh (Tsleil-Waututh) Nations.

Rod reminds everybody to maintain respectful communication: practice politeness, courteous and kindness, listen graciously, avoid negativity, do not over criticize, treat people equally, be emotionally empathetic, and value others' opinions.

### II **Acceptance of Agenda**

**Moved by: Margery D./ Seconded by: Michael D.**  
THAT the Board accepts the agenda for today's meeting.  
**CARRIED**

### III **Board Meeting Minutes from April 20<sup>th</sup>, 2021.**

**Moved by: Thomas F./ Seconded by: Michael D.**  
THAT the Board meeting minutes of April 20<sup>th</sup>, 2021 are adopted.  
**CARRIED**

### IV **Park Board Commissioner's Report**

- The Vancouver Bird Celebration carried its 10<sup>th</sup> anniversary from May 8 to 16. There were a lot of events inspired by birds, art, stories, talks and tours.
- Strathcona Park encampment has been successful moved into housing. There is one individual left, but it seems like the process can be completed without a court injunction.
- Council is looking at approving liquor consumption at a few public plazas. Park Board is waiting on the Province to change the liquor laws to facilitate a few pilot projects.
- There is a request for a quote for a consultant team for an outdoor pool study. The study will look at three outdoor pool recommendations; build a outdoor pool at Mount Pleasant Park, renovation the Hillcrest pool to

add a lane for swimming outside, extending the season for outdoor pools. John has asked if more than one option can be selected. If supported, John will put the pool forward for the 2022 to 2026 capital plan. The meeting record notes that the outcome of the consultation would include costing for consideration in the next capital plan and identify any other studies or work needed prior to design. Margery is interested in the wording and costs of the three options. An analysis had already been completed in 2015 by HCMA and was paid by Park Board.

- Coyotes more predominant in Stanley Park and there were 17 incidents. John will be visiting the park and looking at the garbage receptacle, which could be a cause of the issue.

## V Financials

### A. Treasurer's Report

- Income and expenses are showing 75% of where we were for revenue for last year. Compared to last year, our revenues are up 143% over last year. General administrative expenses are down 60% due to the lower cost of wages, brochures (usually runs for \$16000 and dropped to \$11000) and fewer events. Programmers have been very consistent with net costs. Everything is going smoothly and participation is not an issue. Net income in April 2020 \$1.48 million vs \$1.5 million 2021. General program revenue is 43% of the budget, related expenses are 25%. Childcare program revenues are about 75% compared to expenses at 60%. Restricted reserves include capital assets, contingency, community enhancement, pool, equipment and childcare.
- There was discussion to develop a Finance Committee to discuss restricted funds, term deposits, and other investment alternatives. Timelines are needed for spending reserves to be provided to the City and potential funders. Details on what has been spent, yet to be spent and what are the barriers to spend the money. Meghan will be pulling anybody interested in joining the new committee and setup a meeting
- **Moved by: Meghan M./ Seconded by: Anita R.**  
THAT the Board accepts the financial statements as presented.  
**CARRIED**

## VI Committee Reports

### A. Pool Committee

- Will keep an eye on the development of the Mount Pleasant. The Committee will engage where possible and continue pushing forward for the pool to be in the next capital plan. There is going to be a facility renewal meeting at the APG.

### B. Park Committee

No update at this time. Anita will get an update on the St George greenway.

### C. Community Outreach Committee

- The new family directory has been passed over to Kristiina to upload. Waiting on feedback on how it will look. <https://mountpleasantcc.ca/community-directory/>
- The soup and sandwich kitchen continues to run 7 days a week. There were two more merchants in the community looking to contribute to the program. Thomas recommends members to stop by the centre and see the program running at the centre.
- Thomas has located a copy of the print done by Al Sayers and it has been forwarded to Brenda. Thomas hasn't been able to get date of birth of Al, but has reached out to Christopher Richardson. Meghan offers help with the framing. Brenda has copy in her office on the shelf.

### D. Program Committee

- Programming is on standby at the moment with the restrictions. As the temperature increases, there will be more options to hold programs outside. There are plans. Wonder if there was plans for outside. Look at larger enclosures to be used for outside programs.
- Still have to wait until Summer to see what can be done in July and August. Youth programs are going full tilt, very successful. Youth video has been shared and would like to have hoodies to wear during activities and events. The Youth fundraising account can cover most of the expenses.  
**Moved by: Anita R./ Seconded by: Margery D.**  
THAT THE BOARD approves up to \$800 for the purchase of the hoodies.  
**CARRIED**

- The Soup and Sandwich kitchen comes to be popular, but the Program Committee is recommending \$350 per month to keep the program running. The program will largely be supported by the donations, but the funds will be utilized if necessary.

**Moved by: Anita R./ Seconded by: Thomas.**

THAT THE BOARD approves up to \$350 per month for the Soup and Sandwich kitchen program.

**CARRIED**

- Steve suggests that the facility offers online programming. Lorelei notes that there are some sites doing a pilot of online programs and the programming team will follow and investigate, There are some logistics that need to be done with offering online programs.. Some filming will need to be done on site. Not all rooms have direct access to the internet network. The Board may need to invest in all the necessary equipment needed to offer such programs.

#### E. Childcare Committee

- No big updates for the program side. Things are going well, OSC and preschool are wrapping up. Graduations ceremonies have been altered for both programs to allow kids and families to have the celebration. Participants will be distanced and the ceremony will be held outside. Summer day camp has been very strong and families are feeling comfortable returning to camps. The day camps offered by the Park Board aren't offering any out trips on the program. Kelly and Kate are looking at local trips and possibly using school buses for transportation, which current childcare guidelines permits. Out trips do enrich the program. Still waiting on the CDC guidelines for day camps.
- Parental leave. Becky's coordinator position is backfilled by Carmen, who is the 3-5 supervisor and has worked with the CCA for 10 years. Carmen will be stepping in the role in July. Becky and Carmen will be shadowing on going basis. Carmen's supervisor position has also been backfilled by one of the ECE staff. The ECE position, which opens up, has been posted. Training and the transition are being scheduled to ensure a seamless transition. There was some back and forth with the original posting for the Manager position. The decision was made to change title to Director as level of applicants were not being received. Looking at comparable roles, the change from Manager to Director had immediately changed type of candidates received. Interviews are being wrapped up and there is one candidate that is being offered the letter pending the reference. Thanks to Suman and David for their help with the contract.
- Wages and changes to the 2021 provincial budget for childcare. Childcare staff would see the wage enhancement subsidy doubled for each staff working on the floor. It would move from \$2 to \$4, but details have yet to be released. This information was brought forward to Childcare and Executive Committees. With the \$4 on top of wage grid, it means that the Coordinator roles would be making less than a Supervisor on the floor. Kate suggests that there is an ongoing difference between the two roles to maintain differentiation between the roles. The suggested difference is a 5% gap to be maintained by the Association regardless how wages are affected by the Province. This will be discussed further once more details are released. Kate wanted to inform the Board early as it puts pressure on the employer to increase wages. Claire notes that a change in government may change the subsidy and employers may end up being responsible for the higher wages. Rod clarifies that the wage subsidy has been in place for over 20 years, but can be removed at any time.
- The surplus of the Childcare does go into general revenue, but \$63,000 goes back to the Childcare in the form of a bursary. A plan and vision is needed for the surplus.

#### F. Executive Committee

- Topics covered already. Cathy informed Rod that the GL has been cleaned up for the Childcare. There are many day to day tasks, though they are not reported.

### VII Staff Reports

#### A. Kate

- For 3 corners, there is additional float staff to cover sick days that have come on from COVID. There may be additional costs in the budget to keep the support staff on for COVID related cleaning. IT would be impotrantt to keep staff on at least from September to December, so overall staffing costs may be higher. Don't foresee any changes for the cleaning requirements. The additional cost will be about \$24000 for the first quarter.
- July 9<sup>th</sup> will be Kate's last day.

#### B. Brenda

- Last report and last day.

- Lorelei is stepping in to cover Brenda's maternity leave. Lorelei is looking forward to working with everybody. She has been a Programmer at MPCC since Oct 2019, but have been working as a Programmer at other sites for over 30 years.
- Sonia's backfill has been hired and Lorelei is finalizing the process. Lorelei's position will need to be covered as well and the requisition has started. The job will be posted next week and have someone in the position in time for programming for the summer. Staff on site will work with Lorelei to take on additional responsibilities. There is also hiring staff for the Youth Leadership day camp. Thomas participated and it went well. A candidate has been selected for the Project Manager position.
- The website is live and there will be training tomorrow. Kate will be setting up the Zoom meeting for participants.
- Brenda will connect Anita with the Landscaper Architect for the park at Main Street and 7<sup>th</sup> Avenue. They are looking at a temporary pop up area and looking for feedback for a plan for the future.

## VIII President's Report

- Each committee is working hard on their TOR. Hopefully, they will be finished soon. Will work on the Executive TOR, HR and possibly start a Finance Committee. Members who are not on a committee, it is recommended that they participate in one.
- The Board will take break over the summer, but if there are any pressing items, it would be brought to the Board via email.
- Rod and Anita got an email from Kate Perkins, who has gone to work for the Park Board, wondering if any CCAs wanted to share special things done during COVID. Anita recommends highlighting the Food Bank, Soup Kitchen, outdoor and youth programming. If the Board agrees, Anita will work with Kate. Rod recommends noting the Childcare's achievement of being one of the first sites to reopen during COVID.
- There will be another APG meeting, on facility renewal, coming up shortly, and another one to discuss the climate change strategy further.

## IX New Business

### A. Strategic Plan

- A strategic plan is needed to discuss surplus of the Association and how best to invest it. The plan should scope out the vision of the Association. If anybody has any suggestions or would like to participate in the strategic planning, please let Anita or Rod know. Suman and Steve are interested in helping out with the strategic planning. Michael asks members, who are on the Program Committee, to look at the TOR and make any desired amendments.

### B. Climate Change Strategy

- Sarah, from Trout Lake, talked to many Board and staff regarding an initiative called Women4Climate. She is looking for feedback from Associations. For those who have any feedback, please submit it to Anita. There is a lot of detail at the end of the report that was shared. Some of the recommendations are already in place at MPCC, while there are some other ones that may be good to consider for programming.

## X Adjournment

Meeting adjourned at 9:35pm. Next Board meeting to be scheduled on June 15<sup>th</sup>, 2021 at 7:10pm.

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