



Minutes

Board of Directors Meeting Mount Pleasant Community Centre Association

Date: Tuesday, June 15th, 2021

Time: 7:10 PM

Location: WebEx

Present: Rod H., President

Anita R., Past President

Suman C., Secretary

Meghan M., Treasurer

Thomas F., Executive At Large

Michael D., Board Member

Margery D., Board Member

Clare B., Board Member

Claire W., Board Member

Steve Q., Board Member

Maja J., Board Member

Allison Chiu, Board Member

Staff: Lorelei L., Community Recreation Supervisor
Kate R., Child Care Manager

Guests: John I., Park Board Commissioner

Absent: Jim B., Board Member
Joanna F., Board Member

Recorder: Gary C., Administrative Assistant

Regrets: Clare B., Board Member

Bianca C., Board Member

David C., Board Member

I **Call to Order:** at 7:11 PM by presiding officer Rod H.

Land Acknowledgement. The Board acknowledges that the land on which we gather is the unceded territories of the x^wməθkwəyəm (Musqueam), Skwxwú7mesh (Squamish), and Səlilwətaʔ/Selilwitulh (Tsleil-Waututh) Nations.

Rod reminds everybody to maintain respectful conversation and have a good sense of humour in this meeting, This a good opportunity to know one another, build friendship, have laughter and love.

II **Acceptance of Agenda**

Moved by: Thomas F./ Seconded by: Margery D.

THAT the Board accepts the agenda for today's meeting.

CARRIED

III **Board Meeting Minutes from May 18th, 2021.**

The Board meeting minutes of May 18th, 2021 are adopted, by consensus.

IV **Park Board Commissioner's Report**

- There is anticipated increase number of users at parks, pools and beaches. There is a shortage of lifeguards and there will be a posting to hire more.
- The pilot Alcohol Consumption in Parks program will be launching at 22 sites. People will be able to drink at certain parks from 11AM to 9PM daily. There will be no sales from concessions and has been put on hold. The bylaw to amend Liquor Control and Licensing Act has been passed by the legislator, but it hasn't been enacted.
- There was a vote to maintain transit accessibility during COVID, which asks that no bus stops be taken out, was passed. The ask that Park Board doesn't support Busters increases did not pass.
- There hasn't been many fees generated, which puts the Board with some financial challenges. he Board Moving forward, have had rough ridewith fees generating, financially. Park at Main and 7th ins in process under
- Rod attended APG about Community Centre Renewal

- It's been a difficult few weeks with the announcement of the 215 children found in unmarked graves at Kamloops Residential School. The news highlight the importance of reconciliation and doing land acknowledgement. Irwin put forward a motion for a healing and cultural centre in parks, funded by capital budget.
- Margery wanted to know if any update on the consultations and design phase for MP pool. The MP pool is wrapped up with the overall outdoor pool consultation. Irwin will discuss this with the other Commissioners. Anita adds that Mount Pleasant is densifying and that facilities are needed to serve the public.

V Financials

A. Treasurer's Report

- Financials were passed for first two sessions of the year at the last meeting. There was a meeting on Friday morning with some members of the Board and Bill Elliot from Vancity, to discuss how different investment vehicles work. There was a lot of valuable questions that came up. Will keep the Board posted. Meghan thanks members for participating in the meeting.
- Shade in parks is being reviewed and if time permits in next few weeks, hopefully there can be more discussion on this.
- Credit cards are being issued to staff covering for those who are on paternity leave.

VI Committee Reports

A. Pool Committee

- Margery is updating the original TOR for the Pool Committee that was drafted in 2014. The document will be updated and circulated to the Committee for review.
- There will be an impromptu Pool Committee meeting tonight after this meeting, to start discussions on the outreach strategy. The meeting is open to other members coming. There will be some outreach opportunities in the summer.

B. Park Committee

- Anita attended workshop on St. George Rainway few weeks ago. The summarization from the City Planner was circulated. They are asking for feedback from the survey with a link. This is on St. George Street and there is a lot of support. They are unable to bring water up to the street as the brewery creek is significantly below grade. They would like to still have a natural filter on grade level. Jack Tupper did send an email; they were going to send out initial drawings and solicit feedback. Lorelei will connect Anita with the Planners.
- The Committee is looking at using retained earnings of the Association to purchase shades for parks around MPCCA. Park Board will need to be consulted first before any made purchase is made; Lorelei will find a PB contact for this.
- Allison is interested in joining the Park Committee and helping out with the Car Free day event.

C. Community Outreach Committee

- Car Free Day – The event will run between from August 29th to September 25th. The event is a great way to connect with the community. When more details are released about the event, Thomas will share with the Board.
- Thomas would like to see if the Board can do something to acknowledge of the discovery of children graves at residential schools. The Committee recommends seeking consultation of what can be done with acknowledgment and reconciliation. Lorelei can connect with NEC and start a discussion with the group. There are a lot of students that would like to be involved. The youth had cut out 215 shirts, all signed with a loving message and name. They are hanging them above the lobby, hanging down from above. Margery suggests posting something on the centre or around the site. Thomas volunteered to take the lead in this.

D. Program Committee

- Youth programs are going well. Thomas helped with the hiring staff for the daycamps.
- The Program Committee approved the costs to extend the Magic Gathering card program.
- Steve suggests that the facility offers online programming. Lorelei notes that there are some sites doing a pilot of online programs and the programming team will follow and investigate. There are some logistics that need to

be done with offering online programs and filming of these programs would need to be done on site. Not all rooms have direct access to the internet network. The Board may need to invest in all the necessary equipment needed to offer such programs.

- Rod asks if there are any notification features to notify whenever the website is down. Michael just got log in information from Kirstiina and will take a look. The Jet Pack is installed, but not sure how it is configured. Michael will pass that question to Kirstiina to see if there are such controls in place.
- Michael is hoping to cap off the final changes of the Terms of Reference by the next Program Committee.

E. Childcare Committee

- This is Kate's last Board meeting is today before going on paternity leave. She is trying to tie up loose ends before the replacement comes in.
- The registration process with Childcare, which uses Active Net, is extremely competitive. Similar to other programs, registration opens up at certain times for families to register. There have been feedback from families that the system favours those who have faster internet. There was discussion whether to continue the route or change approach to fill space in Childcare. The general consensus is that holding a waitlist for 4 year is not favourable. The alternative is to open the registration for an hour and run a lottery to select one of the applications. 3 Corners have been filled for the fall, but this is something to discuss in the next few months to make it fairer for those trying to get spaces. Comments or suggestions can be sent to Kate or Sarah.
- Holiday Closure – Approval from the Board is required for holiday closure. The centre will be closed from December 27 to January 3rd.

Moved by: Suman C./ Seconded by: Thomas F.

THAT the Board approves the closure of Childcare from December 27 to January 3rd.

CARRIED

- There was discussion on the performance based wage increases for the Coordinator roles. Their evaluations were completed and both Coordinators received exceeded expectations on their performance reviews. It is recommended that an increase of 5.5% be applied to their wages. The impact for the increase is \$6326, but with Becky going on leave, the amount will be less as this increase will not be affecting Carmen's wage.

Moved by: Meghan M./ Seconded by: Anita R.

THAT the Board approves the wage increase of 5.5% for Becky Hachey and Kelly Bodkin, in light of their performance review.

CARRIED

- There is a recommendation to extend the COVID 19 Support staff, who have picked up the cleaning requirements, so ECE staff can focus on the floor. There are two positions related to pandemic and it is proposed that they be extended until December. There is not an expectation that the cleaning protocols would change. Budget impact would be almost \$17746, but the Health and Safety Grant has been renewed in September for the year, so there will be about \$9000 to cover the remaining closes. If the requirement for cleaning is no longer needed, the cleaning support staff can be terminated anytime, but the second floater is a full time role and would be accountable to be with us until end of December. Meghan asks if the \$8500 is going to be put into next year's budget; Kate confirmed it is.

Moved by: Anita R./ Seconded by: Margery D.

THAT the Board approves \$9000 for the cost of additional support staff to be extended until the end of December. This is with the understanding that the Health and Safety Grant will be received.

CARRIED

- Restructuring the OSC wage grid to match others in the programs. It is suggested to change OSC, Senior Leader position. Kelly was in the OSC Supervisor role prior to moving into her Coordinator position. It is recommended to change the Senior Leader to a part time role where they will be the Program Supervisor and be responsible for the program staff. There has been an individual working in the role at 25 per hours per week. The position, on trial, has been working out well to support staff. The change will be aligned to other programs. The budget impact would be \$1300, but with additional costs related to benefits, would bring the impact to \$2500 annually.

Moved by: Mike D./ Seconded by: Anita R.

THAT the Board approves the additional \$2500 costs related to keep the Senior Leader position in OSC.

CARRIED

F. Executive Committee

- There was a call for a special meeting last Saturday to discuss matters at hand. Received emails and concerns from Members of the Childcare Committee that felt that there were some issues relating to disrespectful communication. There should be a Code of Conduct agreement for all committees to sign and complaint process. A HR Committee should be formed to take such issues out of the Childcare Committee. The Executive Committee decided to hire a 3rd party to consult on how to manage the issue. Proposals are being reviewed at the moment and the costs will be brought forward to the Board for approval.
- July Executive may meet in person and possibly a meeting for the Board on the July 20th. If held, Board members will be sworn in, health guideline pending.
- The Community is considering a policing centre. There was a meeting to go over the details on what it would involve. There are a lot of services that could be offered with the centre, but it is still in the planning stages.

VII Staff Reports

A. Kate

- Already covered in Childcare Committee report.

B. Lorelei

- Lorelei would like to extend invitation to participate in the interview process for the Programmer 2 position. There were 13 internal applicants that is being sorted through. 3 candidates will be selected for the interviewing stage. Interviews will be on the week of June 28th via WebEx. Anybody on Board that would like to participate in the interview process can let Lorelei know. Michael would like to sit in; Lorelei will connect with Michael with more details.
- New PHO orders came out on June 14th. Organized gatherings are allowed up to 50 for all ages. Distance is still required along with masks except for children until 12. Sports is allowed for all ages with a limit for 50 and no distance required on field of play, but off field play is still 2m. Masking while playing sport is optional. Group fitness is allowed up to 25, but there needs to be distance between participants. July 1st comes the next set of easing of restrictions. In consultation with a lot of instructors, some are ready to come back while others are waiting until more people are double vaccinated. More classes will roll in the Fall. Staff are ensuring that there is still sufficient cleaning.

VIII President's Report

- PB and City have a capital plan created every 4 years, which is voted on. There was a strategy for community centres for 2001 that got knocked out of order because of the Olympics. Some things that were supposed to be prioritized that hasn't been done. In the interim other issues have come up, but MP was lucky to have building redone in 2009, but pool still awaits. There was a broad study done on VanPlay and PB consulted with the CCAs on priorities and the state of growth and facilities. MP isn't up for replacing, though there is a small area where expansion can be done. The first phase of the study is trying to figure out CCA participation and look at what was done in VanPlay. Anita volunteers to participate the meetings.

IX New Business

A. Strategic Plan

- Everybody should get their TOR in place first. The Executive is working on their own TOR and there a HR one is being worked on at the same time. Strategic planning sessions could be done in person and shorter sessions that would make it easier for everybody to absorb.

B. Car Free Month Main Street

- Car Free Day is taking place between August 29th to September 25th. There are limited details at this time. If the Association wants to be involved, there will be some staff time commitment needed. This is a big opportunity to help with outreach. It would be worthy to consider a commitment of budget for staff, supplies and volunteers.

Moved by: Thomas F. / Seconded by: Anita R.

THAT the Board participates in the Car Free event and members are encouraged to participate in the high profile event.

CARRIED

- Rod would like to see branding on the tent used by the Association. The logo on the tent would be great to stand out from all the other tents in the event. Meghan can find details of the company that was used by the MPBIA to share with the Board for consideration.

C. Meeting in July

- Executive will meet in July, possibly in person. There may also be a Board meeting with a BBQ, but this will be reviewed further.

X Adjournment

Meeting adjourned at 9:15pm. Next Board meeting to be scheduled on September 21st, 2021 at 7:10pm.

* * * * *