



# Minutes

## Board of Directors Meeting Mount Pleasant Community Centre Association

**Date:** Tuesday, October 19<sup>th</sup>, 2021

**Time:** 7:10 PM

**Location:** WebEx

**Present:** Rod H., President  
Anita R., Past President  
Thomas F., Executive At Large  
Michael D., Board Member  
Clare B., Board Member  
Claire W., Board Member  
Steve Q., Board Member  
Margery D., Board Member  
Maja J., Board Member

**Staff:** Lorelei L., Community Recreation Supervisor  
Sarah D., Child Care Manager

**Guests:** Alice K., Guest  
Kristin M., Guest

**Absent:** Jim B., Board Member

**Recorder:** Gary C., Administrative Assistant

**Regrets:** Suman C., Secretary  
Joanna F., Board Member  
Bianca C., Board Member  
Meghan M., Treasurer  
John I., Park Board Commissioner

### I **Call to Order:** at 7:16 PM by presiding officer Rod H.

Land Acknowledgement. The Board acknowledges that the land on which we gather is the unceded territories of the x<sup>w</sup>məθkwəyəm (Musqueam), Skwxwú7mesh (Squamish), and Səlilwətaʔ/Selilwitulh (Tsleil-Waututh) Nations.

Rod reminds everybody to maintain respectful communication: practice politeness, courteous and kindness, respect others' background and cultural differences, have a sense of humour and build on what we have and move forward together.

### II **Acceptance of Agenda**

**Moved by: Thomas F. / Seconded by: Steve Q.**  
THAT the Board accepts the agenda for today's meeting.  
**CARRIED**

### III **Board Meeting Minutes from September 21<sup>st</sup>, 2021.**

**Moved by: Anita R. / Seconded by: Thomas F.**  
THAT the Board meeting minutes of September 21<sup>st</sup>, 2021 are adopted.  
**CARRIED**

### IV **Park Board Commissioner's Report**

- No report.

### V **Financials**

- No report.

### VI **Committee Reports**

#### A. Pool Committee

- The Committee is actively working on the TOR over the course of the past week. An updated TOR is expected to be presented to the Board at the next meeting.

#### B. Park Committee

- Written report provided. Picnic benches and planter boxes are at the new park. There are opportunities to provide input for St George Rainway. There will be a survey available on November 4<sup>th</sup> and an open house on the 17<sup>th</sup>.of November. The permanent design for the park on 7<sup>th</sup> will be available for public input in early 2022.

#### C. Community Outreach Committee

- Thomas and Meghan were discussing the Christmas plans for staff. What was done last year, was quite the task and luckily there was help from staff. Thomas and Lorelei met to discuss possible plans for this year. As Nesters Market have been very generous and supportive of the soup kitchen, it was decided that gift certificates will be obtained from Nesters market. Photograph of all Board members will be obtained to create custom Christmas cards. Josephine will use her graphic skills to compile the photos of Board members to create personalized cards thanking the recipients for their work. Cards will be given to staff and instructors.

#### D. Program Committee

- The Indigenous Artwork is now complete and the City is looking at fastening the piece to the wall. There will be a celebration organized once the installation is complete.
- The centre was open on the Truth and Reconciliation Day, September 30<sup>th</sup>, and there was an activity in the lobby to educate the public about the day. There will be a more formal event next year to recognize the national day.
- Programs are going well and people are coming back to participate now that there is a higher rate of vaccination. The food security program requires some funding to hire extra staff. A grant was received and the funds will continue to be used to purchase supplies.
- Seniors have a community kitchen and the participants worked together to make sandwiches for the food security program. The Program Committee moved and passed a motion for \$25/month for the program.
- The library has been using a room at the centre as their program has outgrown their space.
- Nataly is working on a trip to Whistler for City Wide youth. Youth from the centre will be representing Mount Pleasant at the City Wide Youth Council, and will be working on issues that is important to them.
- There is no physical brochure, but there is one posted online. A copy if also posted on the bulletin board for patrons to view.
- The Terms of Reference draft is complete with some edits. The draft will be brought to the Board next month.
- Ny has put in an application for the Mount Pleasant Park event, but it is uncertain how the event will look like in July. Hopefully, the event will proceed as it is very popular.
- The VJRD group have been advised that the space is no longer available to them. All rentals are going to be reviewed on their impact on the floor.

#### E. Childcare Committee

- There was a Childcare Committee meeting on September 6<sup>th</sup> to present the new Terms of Reference that was approved by the Board. A letter was sent out to parents to seek interest in being a part of the Childcare Advisory Committee. Applications were received and will be reviewed by the Board.
- There was a meeting with a labour attorney to discuss the vaccine policy. A draft is expected soon, which will be presented to the Board for approval. The mandatory policy will require all childcare staff with their vaccination status. The policy will buy the Association some time to sort out a solution if there are staff that remain unvaccinated and any exemption requests. The draft policy should be available some time this week.
- Claire W. would like to ask how the attorney was obtained, their background and why there is a delay. The lawyer who specializes in employment and non profit law was obtained by Clare B. The advice and service being provided by the lawyer is pro bono. The reason why the policy is being implemented is to ensure that the Association has something in place. The Provincial Government and City of Vancouver has only brought in their mandate recently. Claire asks why there is no budget to hire a lawyer and clarifies that she wants to see a mandate be in place immediately for the sake of children's safety. Rod notes that the Association does have a budget, but it is a matter of getting a draft in a timely manner. Obtaining a draft to the Board within such a short time frame would not have been possible without the help from Clare B.
- Claire would like to have a joint consultation with another centre, possibly Kitsilano CC, to discuss mandatory vaccination and other related issues. Anita notes that the topic is divided amongst other Community Centre

Associations as well. Maja adds that her employer has asked for vaccination declarations and for those not declaring or are not vaccinated, then the employee needs to be tested.

- Wage Enhancement Increase - Anita moves a motion that the meeting moves to an in camera meeting as there are privacy issues with employees that are affected.

**Moved by: Anita R./ Seconded by: Margery D.**

THAT the Board moves into an in camera meeting.

**CARRIED**

**Moved by: Anita R./ Seconded by: Clare B.**

THAT the Board approves the Wage Enhancement proposal.

**CARRIED**

- CCAC Applications - Appointment of all members of the CCAC should be done by the Board for 2 year terms. Need to approve 2 parents from OSC, 2 parents from 3 corners and 2 from OSC. Applicants should be selected based on their demonstration of interest and commitment to the MPCCA Childcare Programs, reflects the diversity of the MPCCA community, and their ability, relevant experience, efforts to engage in consensus building, expertise and ability to advance the work of the CCAC. There will be challenges fulfilling the position of the one additional member that sits on the Board and Executive Committee.
- Sarah offers to have conversations with the candidates to get an overview of their backgrounds and what they offer. A letter will need to be written to thank for all that respondents for their applications and inform them that they will each be contacted. Sarah will draft the letter and submit it to Rod. The formation of the CCAC can move forward regardless of the fulfillment of all positions. Michael encourages others to join the conversations with Sarah, as this is a critical issue. Rod and Steve will participate in the interview process.

#### F. Executive Committee

- The \$12000 is requested for staffing. There was \$7000 obtained from the Homeless Action Grant, with the grant there was \$7000 obtain from the City. The centre is offering hot soup and sandwich daily to the homeless. There are 35+ attendees that come in daily for the program. The funds will help run the program from October to March. The program slows down after March with fewer days of operation. The \$7000 from the grant will help with the food, but staffing is required to help facilitate the program. Michael notes that Park Board will be receiving a substantial recommendation from the City to initiate a food security program. The initiative would see that there will be funding provided to help grow the program.

**Moved by: Margery D./ Seconded by: Anita R.**

THAT the Board approves \$12000 for the Hot Soup and Sandwich Program.

**CARRIED**

- There is a request for \$4000 for the holiday gift cards that is distributed to staff, instructors and Board members. The Executive recommends that the funds be approved, in lieu of the annual holiday dinner that is usually held in December.

**Moved by: Margery D./ Seconded by: Anita R.**

THAT the Board approves \$4000 for the holiday gift cards for 2021, in lieu of the annual holiday dinner.

**CARRIED**

## VII Staff Reports

### A. Sarah

- The August budget actuals will reflect the wages higher than forecasted due to payouts for sick time and vacation. It was also noted in the budget, that staff were not taking sick and vacation time, therefore the values are higher. Clare suggests looking at a cap on how much can be rolled over, if there is a trend of staff accumulating large leave banks or not taking the banked time. Due to COVID, staff were able to carry over up to 5 days, but that can change for this year as restrictions are lifted. An exception was made for COVID, but it would be good to encourage staff to take time off for their mental health wellbeing. Sarah will look into this and review for the following year.
- The wage enhancement increase for the Managers will be backdated to September.

### B. Lorelei

- COVID – Masks are mandatory for children 5+, which hasn't affected too many programs. It has affected birthday parties and staff are making phone calls to families that have been booked to inform them of the restrictions. Special Events, such as Halloween and Breakfast With Santa, will require mandatory vaccination checks. As of Oct 24<sup>th</sup>, double vaccination is required and staff will be checking.
- CoV announced that all staff are required to have double vaccination by December 6, 2021. A policy is still being developed.
- Lorelei thanks the Board for the generosity and support for the Hot Soup and Sandwich program. Lorelei sees a lot of homeless individuals coming in for the program.
- Staffing – There was a staff shortage for September and there was a hiring done for front line staff. The process is at the reference check stages. Hopefully, the staff will be available by November, so the Parent and Tot Gym can resume.
- Lorelei will connect with Michaels regarding the Park Board funding on the food security initiative. Rod and Anita didn't receive a request to participate in a survey for this. Michael notes that he was advised that the feedback collected is used to structure the parameters of the food security program. Anita will connect with Kate Perkins on this and Michael will try and find more information.
- Lorelei would like to remind members regarding the Community Centre Strategy. The Community Centre Strategy is reaching a milestone, finalizing the service targets and prioritization process. The Project Team will be delivering to the CCAs and then to the Board of Commissioners for confirmation. The service targets and prioritization process will affect the Recreation Team and the Community Centre directly. The service targets are guiding principles for the services provided and the prioritization process is the method by which the Community Centres will be prioritized for renewals. Feedback is needed by Friday Oct 22, please send any comments or questions to Lorelei.

#### **VIII President's Report**

- Two of the former Childcare Committee members wanted to join meeting tonight to discuss the vaccination policy. Rod noted that there was no policy to be discussed at this time.
- Rod has been working with Sarah and Lorelei to deal with issues.

#### **IX New Business**

##### **A. AGM**

- 1) Notices were sent out to those who are up for election. Reminders to Committee Chairs to send their reports and members need to have a valid membership. Clare would like to ask if an email can be sent to parents of the childcare. It would be good to remind the CCAC applicants that they can apply to be on the Board if they are interested. The CCAC TOR may need to be amended to remove the requirement of the Board members being a part of the composition of the Committee. The meetings with the applicants through Zoom and will be sent out by Sarah. Questions will be drafted and shared with the members that will be part of the meeting with the applicants. Sarah cautions the use of the word "interview". Lorelei will have more posters up advertising the AGM and having it posted on social media platforms.

#### **X Adjournment**

Meeting adjourned at 09:16pm. Next Board meeting to be scheduled on November 16<sup>th</sup>, 2021 at 7:10pm.

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