



Minutes

Board of Directors Meeting Mount Pleasant Community Centre Association

Date: Tuesday, October 20th, 2020

Time: 7:10 PM

Location: WebEx

Present: Rod H., President

Anita R., Past President

Meghan M., Treasurer

Margery D., Secretary

Thomas F., Executive At Large

Clare B., Board Member

David C., Board Member

Claire W., Board Member

Suman C., Board Member

Staff: Brenda T., Community Recreation Supervisor
Kate R., Child Care Manager

Guests: John I., Park Board Commissioner

Absent: Jim B., Board Member
Joanna F., Board Member

Recorder: Gary C., Administrative Assistant

Regrets: Maja J., Board Member

Joanna F., Board Member

Michael D., Board Member

I **Call to Order:** at 7:14 PM by presiding officer Rod H.

II **Acceptance of Agenda**

Moved by: Margery./ Seconded by: Suman.

THAT the Board accepts the agenda for today's meeting.

CARRIED

III **Board Meeting Minutes from September 15th, 2020**

Moved by: Meghan M./ Seconded by: Claire W.

THAT the Board meeting minutes of September 15th, 2020 are adopted.

CARRIED

IV **Park Board Commissioner's Report**

- Community centres started programming on September 18th for community based on priority areas: childcare, food security, youth and seniors.
- Last night, approval was given to the broader framework for VanPlay. Hopefully things will roll out and create more equity.
- Emails have been received regarding the pool at Mount Pleasant. John Couper and John Irwin will try and push for the planning money for the pool. There will be a VanSplash update in November or December, before the break.
- There has been work behind the scenes for homeless shelters, though there have been push back from the WPG Association. BC housing is not willing to commit anything until after elections. The 2400 Motel with 60 beds will be used and there have been hotels offering space as well. There has been advocacy for better sanitation facilities.
- There is consultation for the park at 7th and Main St. There is an online questionnaire for the COV Shape your City campaign. The BIA is trying to work with City to create bathroom stations for homeless people. There will be advertisements distributed shortly for the consultation. John will ask staff to provide a link to the MPCCA for consultation and input.
- There are concerns related to the garbage at Strathcona Park. Amit Ghanda and CoV Engineering are working on cleaning up the issue this week. CoV have been moving motorhomes and not allowing them to camp by the park. Raymur has signs posted to restrict overnight parking.

- Anita can send Park Board updates to the Board which covers the current issues being discussed.

V Financials

- The centre has been closed for 45% of the year, other than food bank and 3 Corners operating. Program expenses show a 43% drop in revenue. 3 Corners day care opened in June as an essential service and a lot of the losses were alleviated by subsidies. The impact over the course of the year, was only 8% income and 22% in expenses. Since March, there haven't been any events or room rentals. Art projects were completed at the expected costs.
- Gaming was shut down, so the comparable revenues from September to March are \$1700. The financials do not need to be approved tonight, as there will be the audited year financials. Fortunately, there were a lot of resources available to keep the operations going. Pending the audit, the Association finishes off the year with a \$184K surplus.
- Anita, Rod, Margery and Meghan met virtually for the budget. Programmers, Committee members, Brenda and Kate completed all the areas for the budget. There are a lot of variables used for programming choices. Social distancing, room capacity and disinfecting times are all being accounted for. The budget is not ready to be circulated as it will go to staff one more time for proofing. Not ready for circulate budget, but need to circulate one more time to staff for proofing. With recommendations from the committee, it is suggested that there be an increase on social media streams, increasing the budget to account for this.
- Kate worked on the childcare budget. She was able to access provincial funding and as of September, the centre has been receiving CEWS. Kate was able to find out from Cathy that the funds are \$59000 for the month, 55% sliding, scale month to month and based on revenues on previous years and month. The funding has been extended to the end of June 2021. This will help subsidize operations and help with the bottom line.

VI Committee Reports

A. Pool Committee

- No report.

B. Park Committee

- No report.
- Two people volunteered to join the committee, Anita will connect with the volunteers to look at the use of outdoor spaces.

C. Community Outreach Committee

- Meghan and Thomas chatted weekly on the phone regarding the proposal from Clare regarding support for families and members of the centre. The support could be a forum for sharing or utilizing services of the community. As new parents aren't meeting at the library for story times or events, a lot of knowledge transfer between parents is lost. The centre can try and step in to facilitate this transfer and be a resource to find things in the neighbourhood. Resources can be disseminated through the website and social media. This could be a way of strengthening social media presence of the Association. Josephine will be approached to promote resources online.

D. Program Committee

- Things have been going, starting with children programs. Line dancing for seniors continues to be really popular. Frail and older seniors were hesitant of coming back with possibility of being exposed to COVID. Enrollment for some programs has been more popular than other. Some instructors aren't interested in the second phase as they wait to see what happens.
- For the Halloween event, the Program Committee approved \$500 and Executive approved \$2000 to fund the event. The event will be on Saturday and run from 10 am to 1PM. There will only be a few families at a time with a rotation in different areas and station. The colouring station will include paper and colouring utensils that they will be able to take home afterwards.
- Breakfast with Santa might not be happening this year. It would be challenging to make it safe for family with the cleaning that is required and everything else. There are no large scale events, but a smaller alternate event could be planned.

E. Childcare Committee

- Operations continue to go well with daycare is up and running since July at full capacity. Preschool had to cancel classes that have unpopular prehistorically, but the OSC remains full and well attended.

F. Executive Committee

- The AGM will be on November 24th and will be held virtually. For those who do not have Wi-Fi access, they can connect through the centre's Wi-Fi or call in using the meeting information that will be provided to them ahead of time.
- The AGM will need to be advertised onto paper. For those that wish to attend, they can email for the meeting information. Only people who respond will get the meeting info. The Vancouver Courier is no longer available, but it is possible to put the ad on to the Georgia Straight or Vancouver.ca website. Brenda will look at whether it would be possible to have it posted on the website. CCA business may not be able to post the City's website as the AGM is for membership only and not entirely open to public. The AGM will be emailed to the membership list.

VII Staff Reports

A. Kate

- All staff professional development day is on November 22nd. 3 Corners and preschool staff will be coming together for workshops and meetings. Programs are full with the exception of preschool. Some are popular, but other classes are not some much. The numbers have been holding steady though.
- A replacement for the outdoor play structure at 3 Corners is required within the next year. There will be a few quotes obtained for the work done. The Executive Committee has been informed as this will be a considerable amount of funds needed for the replacement. It could cost around \$130k for the replacement due to the challenges of where the actual structure is.

B. Brenda

- The centre will be opening on Sunday for the first week since COVID. Programs are going ahead for set 2 for Nov 9th. Programming will be based on expanded hours, but they have to be staggered to make sure cleaning doesn't overlap with each other. Staff are working together with Kristiina to put more promotions on the web. No rec guide this season due to COVID, so alternatives will be made with marketing and promotion of programs. Registration for winter will be December 14th. Hopefully, most centres across the city will have same week and utilize resources from PB side to get communication out about registration.
- Depending on what the final retained earnings are, the Association might want to have discussion on placing them into restricted funds for the play structure. When applying for grants, it could jeopardize the application if the Association has large sums that aren't accounted for.

C. President's Report

- The APG is having their AGM this Thursday, Rod and Anita will be in attendance. The Association will be setting aside some of the surplus and using some this year. Outdoor spaces and capital uses for the funds will need to be planned and looked at.

VIII New Business

A. Nominees for 2020

- Margery would like to step down from the Executive Committee. Suman was appointed to the Board and is current assuming a 2 year term. David will run again. Anita will continue as Past President. Rod will run again. Rod will contact Michael and Jim.

B. Masks

- Staff are looking at samples to see which one they like, the colour and placement of the logo. An email will go out to the Board to approve the budget to purchase the mask for front line staff, childcare staff and board members. The masks range from \$3 to \$12 a mask and the logo will be imprinted on them. Park Board is possibly going to be providing messaging about masks to staff, so it would be best to align that messaging to Association staff as well.

IX Adjournment

- Meeting adjourned at 8:32pm. Next Board meeting to be scheduled on November 17th, 2020 at 7:10pm.

* * * * *