



Minutes

Board of Directors Meeting Mount Pleasant Community Centre Association

Date: Tuesday, December 15th, 2020

Time: 7:10 PM

Location: WebEx

Present: Anita R., Past President
Margery D., Secretary
Thomas F., Executive At Large
Clare B., Board Member
Maja J., Board Member
Michael D., Board Member
Suman C., Board Member
Meghan M., Treasurer
Claire W., Board Member
Bianca C., Board Member
Steve Q., Board Member

Staff: Brenda T., Community Recreation Supervisor
Kate R., Child Care Manager

Guests: John I., Park Board Commissioner

Absent: Jim B., Board Member
Joanna F., Board Member

Recorder: Gary C., Administrative Assistant

Regrets: Rod H., President
Margery D., Secretary
David C., Board Member

I **Call to Order:** at 7:12 PM by presiding officer Anita R.

II **Acceptance of Agenda**

Moved by: Thomas F. / Seconded by: Steve Q.

THAT the Board accepts the agenda for today's meeting.

CARRIED

III **Board Meeting Minutes from November 17th, 2020**

Moved by: Suman C. / Seconded by: Meghan M.

THAT the Board meeting minutes of November 17th, 2020 are adopted.

CARRIED

IV **Park Board Commissioner's Report**

- The Winter Olympic bid is being held off until after Council makes a decision.
- There was a update on the VanSplash implementation plan. The planning design for the pool is in the plan and it is part of the budget.
- The Stanley Park data analysis is available and many people are in favour of giving bicycle and rollerbladers a lane in the park.
- Riley Park Farmers Market is starting in January instead of May to give people better access to food.
- Strathcona Park – John has been in contact with communication with the organizer at the park. There aren't any updates on the exact timing for the move to 2400 Motel or by Jericho. Some neighbours in Jericho are pushing back. BC Housing will be moving those that have stabilized to the Jericho area. \$51 million may be approved by the Federal Government to top up the \$30 million that the City has put in for permanent housing. There will be some showers and warming tents at Strathcona Park.

V **Financials**

- No financials, there will be one in January. A motion will need to be presented on how to allocate reserves to make it more secure. The suggestion on the motion was something that Gary Wozny had brought up through the financial audit. Previously, the language was a little too open for interpretation. There should be a solid

focus on what the reserves should go towards. The reserve items are for improvements to the park area for 3 Corners, bursary funds for childcare families, and contingency funds,

VI Committee Reports

A. Pool Committee

- No report.

B. Park Committee

- No report.

C. Community Outreach Committee

- No report. The Committee is still in process of getting new family segment developed for the website. Josephine will be helping with the design and layout, while Michael will help make it functional.
- Gift Cards – There are 37 gift cards obtained for childcare staff and the remaining gift cards are in the process of being obtained for other Association staff. The cards are in lieu of the holiday party that is usually held during this time of the year.

D. Program Committee

- Staff provided updates on programming. One of the main factors affect programming has been the public health orders back in November. There are a number of programs that have been suspended until the 8th. Updated guidelines came last night, programs continue to be postponed and suspended with the restrictions. There are some social, music and youth programs that will continue until the end of the year. There were a few instructors who were interested in online programming. Ny will follow up the those instructors.
- The brochure is development and will be available strictly online.
- There was a lot of positive feedback for the Halloween event.
- Target launch for the new website is in January. Staff and the Program Committee have been working Kirstiina some adjustments.
- There will be some safety plan changes. There will be a meeting held with the Supervisors to go over some of the changes that will be made as a result of the most recent guidelines and orders.
- There was discussion on partnership opportunities to help connect seniors with technology, provide them with a better understanding of how to get online, and using different devices. Mike had reached out to the Vice President of the Telus Giving campaigns to see how Mount Pleasant Community Centre can participate in the outreach to seniors.

E. Childcare Committee

- Updates will be reported in the staff report.

F. Executive Committee

- Most items have been covered. Samples of the masks haven't been received at the centre yet, but Brenda will check tomorrow when she is in the office.

VII Staff Reports

A. Kate

- OSC and 3 Corners are operating at full capacity. Preschool has been suffering the most as result of COVID, but there have been quite a few inquiries for the programs for next year. Two of the regularly operated classes had to be canceled due to low registration. CEWS has helped operations stay afloat from month to month. Junior Explorers is launching next year and will be a completely outdoor preschool program. Feedback has been fairly strong for the program; it will be a test pilot for long term programming for preschool.
- OH has some new Christmas lights, initiated by Clare Benton who got a group of parents to volunteer to put up the lights.
- Winter day camp is going as planned, registration has been lower because of COVID. Budget won't be affected with the lower numbers, there will be less staff working throughout the two weeks. There are 24 children in week 1 and 14 in week two.

- All Childcare programs supported one family through Mamas for Mamas. Each program collected donations and children wrapped up the gifts. Families were really generous and the programs are looking forward to the families receiving their gifts at Christmas time.
- The outdoor structure replacement project has started. Various builders for playgrounds will be invited to assess and develop a plan.

B. Brenda

- There can be some changes in room occupancy as the safety plan is changed. Previously there have been some programs grouped under low intensity that has moved over to high intensity. Registration on Saturday December 12th and a lot of registration were for line dance. Instead of starting the first week of January, staff have decided to change it to the second week to allow some time to coordinate, update, customers on any public health restrictions. Fewer programs have been programmed, \$27,000 is revenue has been collected as opposed to \$100,000 that is normally collected in previous years. The Board thanks Brenda and staff for working and being nimble.
- Staff Update – Neil has accepted full time position at Carnegie down at Main and Hasting. He will be starting his new position in January. The Board will work on getting a card for Neil to congratulate him on his new position. A RPT position for a Cashier Receptionist will be posted next year. Lorelei is off until next year and she will be working on completing the Indigenous art project.
- Brenda is off on vacation until January 4th, but will still be on call. Luke Balsam, from Strathcona, will be covering in her absence. Brenda is pregnant and is expecting a second child at end of May. She will taking mat leave starting on Victoria Day and her Manage has confirmed that there will be a posting a replacement early next year to allow adequate overlap for whoever comes in the position.

C. President's Report

- No report.
- The APG has requested that the annual fees paid to Park Board be reduced due to operations being affected by COVID. Park Board has decided to go ahead for the normal fee for 2019 and provide a bit of relief for 2020. 2021 is still under consideration.

VIII New Business

- Board Elections
 - o The Executive Committee is a subset of the Board and consists of a President, Vice President, Treasurer, Secretary and a few Members at Large. Executive meetings are held on the Tuesday before regular Board meeting to pre discuss issues. The Committee has a \$2000 limit for spending on urgent matter. The President or Vice President attends the APG meetings, usually on the first Thursday of the Month.
 - o Rod is currently President and wiling to be nominated for a second term. The Vice President position is vacant and the Secretary, Margery, is stepping down. Megan is Treasurer and currently will continue. The Member at Large for the Committee is Thomas.
 - o Elections:
 - Thomas nominates Rod for another term as President, Clare B seconds. No other nominations were presented.
Rod H. is elected and appointed to the position of President.
 - Bianca nominates Megan for another term as Treasurer, Mike seconds. No other nominations were presented.
Meghan M. is elected and appointed to the position of Treasurer.
 - Meghan nominates Thomas for Vice President. Thomas declines.
 - Meghan nominates Michael for Secretary, but declines.
 - The position for Vice President and Secretary can be revisited at a later time.
 - Michael nominates Thomas for Member at Large, Clare seconds. No other nominations were presented.
Thomas F. is elected and appointed to the position of Member at Large.

- Steve would like to join the Executive Committee and look at joining other Committees at a later time. Meghan nominates Steve for Member at Large, Thomas seconds. No other nominations were presented.

Steve Q. is elected and appointed to the position of Member at Large.

Adjournment

- Meeting adjourned at 8:40pm. Next Board meeting to be scheduled on January 19th, 2021 at 7:10pm.

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