



# Minutes

## Board of Directors Meeting Mount Pleasant Community Centre Association

**Date:** Tuesday, April 17<sup>th</sup>, 2018

**Time:** 6:30 PM

**Location:** Art Room, Mount Pleasant Community Centre

**Present:** Anita R., President  
Gary R., Vice President  
David F., Treasurer  
Margery D., Secretary  
Thomas F., Member At Large  
Joanna F., Board Member  
Claire W., Board Member  
Valentina P., Board Member  
Michael D., Board Member  
Jim B., Board Member  
Rebecca D., Board Member  
Maja J., Board Member

**Staff:** Lily D., Supervisor of Recreation Services  
Jennifer T., Community Recreation Supervisor  
Kim H., Child Care Manager

**Guests:**

**Absent:** Ashok P., Board Member

**Recorder:** Gary C., Administrative Assistant

**Regrets:** Christopher R., Past President  
Alex B., Board Member  
Rod H., Board Member  
Casey C., Park Board Commissioner

I **Call to Order:** at 6:40 PM by presiding officer Anita Romaniuk.

### II **Acceptance of Agenda**

Margery would like to add a motion under Pool Committee to propose allocation of funds, from the capital plan, to the Mount Pleasant pool.

**Moved by: Jim / Seconded by: Margery**

THAT the Board accepts the amended agenda for today's meeting.

**CARRIED**

### III **Approval of Minutes from April 17<sup>th</sup>, 2018**

On the last page at the bottom of the previous meeting's minutes should state: "Next Board meeting to be scheduled on May 15th, 2018 at 6:30pm".

**Moved by: Gary / Seconded by: Jim**

THAT the amended Board meeting minutes of the April 17<sup>th</sup>, 2018 are adopted.

**CARRIED**

### IV **Childcare Committee Report**

- The Board welcomes Ileana Gavrilă who is the new site supervisor for OSC. She will be covering for Kelly Bodkin while she is on maternity leave for a year.
- The 5 year strategic plan and 3 year budget forecast have been developed by some key childcare staff and the Childcare Committee. These are live working documents and may change in the future. Goal 1 focuses on continually enhancing the childcare program by building partnerships with schools, the City and the province. In addition, best practice from current child development research will be implemented. Goal 2 involves succession planning, staff retention and OSC staff receiving a living wage. ECE staff are currently receiving competitive wage and benefits. Goal 3 concentrates on working closely with the Board and Executive, ensuring transparency. Goal 4 looks at developing fundraising priorities and ensuring finance stability with diverse income streams. Goal 5 aims to implement one new initiative annually to prevent stagnation.

***Moved by: Gary / Seconded by: Jo***

THAT the MPCCA Childcare Committee's 5 year strategic plan from 2018-2023 be adopted, subject to periodic review and updates to come before the Board.

***CARRIED***

- The 3 year cycle budget from 2018-2021 was developed with the 5 year strategic plan to help with planning. Fee increases are included, along with Active Net fees, MSP and the payroll tax that will be coming in January 2019.

**V Park Board Commissioner's Report**

- Comprehensive plan for Stanley Park was delivered on April 16<sup>th</sup> and the presentation is available on the web.
- Park Board supported all 94 reconciliation strategies and moved forward with 11. There was a motion from a Commissioner that was supported by all 4 Commissioners. The motion was for reviewing Park Board's colonial roots, what happened in the past, what needs to be addressed and acknowledged.
- Park Board is looking at different options for parking at Spanish Banks. After some budget consideration, staff was not recommending moving forward with implementing park fees. Staff has been asked for policies, rates and planning across the entire Park Board system.
- A motion was supported for accepting a public art gift in Chinatown to honour Chinese people in Vancouver. Currently, a location to display the gift is being reviewed by Park Board.
- There was a roundtable support for a motion to grow and support women's participation in sports. Female participation in sports has been declining. Staff are investigation and looking for ways to increase participation levels.
- There were 2 applications to extended facilities, Vancouver Folk Music Festival and Volleyball BC at Kitsilano beach.
- Staff recommended continuing with the REFM model and process. Operating Level Agreement needs to be developed between REFM and PB. Much of the delayed projects were with the electrical department. Motion was made to seek additional funding for 6 extra staff members to alleviate backlog in projects.
- Urban Forest Strategy report was real thorough and detailed. The report is available online in the April 30<sup>th</sup> meeting. The report showed areas where street trees are lacking, what type of trees is being recommended, etc. Interesting technology was used to highlight areas where the issues with biodiversity are in the city.
- Park Board Commissions asked City Council to accept recommendation to approve the drainage project for Langara Golf Course. The recommendation was not accepted, but Council ask Park Board to look at considerations on what the golf course space could be used for. Staff will provide a report on June 18<sup>th</sup> on what the next steps should be. Council ask Park Board to complete a plan for 100+ acres within 2 months. Half of drainage project will continue as it is already paid by golfers.
- Dogs in Park project has hired 2 summer students to act as ambassadors to move around a number of parks to talk about signage and surveying what stewardship ideas local communities around dog parks can partake in.
- The capital plan is delayed and there haven't been any reports yet. The Pool Committee has submitted a letter that has been received by all Commissioners.
- There were two open houses for the Oakridge development on the weekend. Thoughts can still be contributed online. There will be a new community centre facing 41st Avenue and a 9 acre park. The facility will be 100000 sq ft building with a childcare, seniors centre and library.
- New pump station is going in China Creek Park. The pump station will be in the southeast corner and construction will begin at the end of August.
- There is a stakeholder meeting on June 12<sup>th</sup> for the capital plan. Anybody from the Board can attend the meeting at Creekside Community Recreation Centre.

**VI Community Youth Worker Presentation**

- Funds, roughly \$7500 for two staff, from HRDC was not received. As a workaround, there will be a maximum of 10 participations. 4 hours for the staff will be covered by Parks Board and the remaining 2 hours will be offset by the revenue collected through registration. Registration for the program has started and there are roughly 8 registrants per week. Rosa has submitted a request to the Board for \$2500, which will be used for expenses for supplies and out trips.

**Moved by: David/ Secoded by: Margery**

THAT the Board approves \$2500 for the 2018 Youth Summer Leadership program to cover program expenses.

**CARRIED**

## VII Financials

- Financials are presented for 67% of the fiscal year. To date, 80% of the budgeted program revenue has been received. Childcare program expenditures are at 67% of what was budgeted. Program expenses are about 73% of what was budgeted. Net income to date is \$135390.07 with expected deficit of \$11787.49 at year end. Currently, revenue is down \$90808.64 and expenses are higher than last year by \$44,689.07.
- There are a number of reserved funds, such as the Save the Pool Fundraising, Youth Fundraising and Zoey Quarter Memorial Fund. For auditing, a motion needs to be passed and recorded in the minutes.

**Moved by: Gary / Secoded by: David**

BE IT RESOLVED THAT the Zoey Quarter Memorial Fund be closed with the current funds of \$81.93 be moved to the Save the Pool Fundraising.

**CARRIED**

## VIII Committee Reports

### A. Childcare Committee

- Presented in IV.

### B. Pool Committee

- As the 'Save Our Pool' fund was created before the closure of the Mount Pleasant Swimming Pool at 3161 Ontario Street to account for random donations from the public toward the replacement pool, and some of the Pool Committees operating expenses have been incorrectly deducted from this fund over the years.

**Moved by: David / Secoded by: Jim**

Be it moved that all of the Pool Committee expenses should be paid out of general revenue, and NOT deducted from fundraising by this committee, AND that the funds deducted previously be returned to that fund.

**CARRIED**

- Park Board Capital Plan report, originally on the agenda for the May 14th meeting. It has been deferred to the June Park Board meeting. A letter has been submitted by MPCCA regarding replacement pool in the Capital Plan. Since Mount Pleasant outdoor swimming pool was passed and funded in the capital plan a while ago, it should be placed in this capital plan as well. Submissions are accepted every year, so MPCCA h

**Moved by: David / Secoded by: Jim**

THAT MPCCA will submit a proposal for funding in the Capital Plan for the Mount Pleasant Swimming Pool. The proposed costing will be based on the 2015 staff report option B for 4.6m, but will be adjusted for present costs.

**CARRIED**

### C. Community Outreach Committee

- No report.

### D. Park Committee

- VanPlay is being taken into consideration in the Capital Plan. Anita has sent an email to Alex to have the notes sent to Park Board.

### E. Program Committee

- The items in the loading bay will be cleared by a company that will recycle as much as possible. The lost and found clothing has been organized separately by staff and it will be donated.
- Ny is working on a report regarding minimum wage increases for some Association employees, particularly those working as birthday party leaders.

### F. Executive Committee

- There are two tables booked for Mount Pleasant Days on June 2<sup>nd</sup> from 11AM to 3PM. One table will be for MPCCA and the other one will be for the Pool Committee. The other event is Car Free Days on June 17<sup>th</sup> from 11AM to 6PM. Volunteers are needed to staff the tables for both events and Anita will send out an email that members can RSVP to.

- The Executive Committee has approved \$200 birthday party certificates each for each of the following three schools: Charles Dickens Elementary, Nightingale Elementary and Mount Pleasant Elementary.
- Inventory will be done to identify Association assets. The Program Assistants will tackle the storage rooms first and then an inventory would be done.
- The new JOA prohibits charging for membership to people taking programs. MPCCA is an opt out membership, but members who don't take programs are will need to pay for a membership. It is suggested that the membership be placed into Active Net as a program for a nominal fees. This would be required, especially when it is the AGM.
- The Association doesn't have a safe as cash on hand is minimal. After the inventory has been done, a fire proof cabinet will be considered to storage valuable items.
- Employees must meet minimum employment standard for signing in for a minimum of 2 hours. Contractors who only work 1 hour should be signing in as 2 hours at a wage that is equal to what they would earn in an hour. This extra time would be deemed as prep and clean up time.
- Cathy, the bookkeeper, has confirmed that contractors will be provided a T4A for any honorariums given that is over \$50. This is in effect this year and the T4As will be issued next year.

**IX Staff Report**

- No report.

**X President's Report:**

- Building Genuine Community Partnerships with Seattle's Jim Diers is being offered to CCA members, supervisors, programmers and other staff. The workshop is on June 14<sup>th</sup> and will be held at Roundhouse Community Centre. Anita will send an email with the workshop details.

**XI New Business:**

A. Dude Chilling Fundraising

- R&B Ale and Pizza House are offering a pub night on May 25th to fundraise for the statue. Currently, the campaign is currently short \$20000 from the \$75000 goal. Michael Wiebe has convinced Park Board for the concrete plinth. Originally, \$3000 had been set aside for this originally, which would now be adjusted for in the campaign. The agreement with Park Board will need to be obtained in writing.

**XII Adjournment: *Meeting adjourned at 8:40pm. Next Board meeting to be scheduled on May 22<sup>nd</sup>, 2018 at 6:30pm.***

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