



Minutes

Board of Directors Meeting Mount Pleasant Community Centre Association

Date: Tuesday, October 15th, 2019

Time: 6:30 PM

Location: Art Room, Mount Pleasant Community Centre

Present: Gary R., Vice President
David F., Treasurer
Margery D., Secretary
Thomas F., Member At Large
Joanna F., Board Member
Jim B., Board Member
Rod H., Board Member
Claire W., Board Member
David C., Board Member
Meghan M., Board Member

Staff: Brenda Tang, Community Recreation Supervisor

Guests:

Absent:

Recorder: Gary C., Administrative Assistant

Regrets: Anita R., President
Christopher R., Past President
Michael D., Board Member
Maja J., Board Member
Rebecca D., Board Member
Valentina P., Board Member
John Irwin, Park Board Commissioner

I **Call to Order:** at 6:40 PM by presiding officer Gary R.

II **Acceptance of Agenda**

- Rod would like to add Proposal for MPCCA Assistant Position under New Business.

Moved by: Jo F. / Seconded by: Jim B.

THAT the Board accepts the amended agenda for today's meeting.

CARRIED

III **Approval of Minutes from September 17th, 2019**

Moved by: Jo F. / Seconded by: Jim B.

THAT the Board meeting minutes of September 17th, 2019 are adopted.

CARRIED

IV **Park Board Commissioner's Report**

- Park Board Commissioner, John Irwin, sent his regrets.

V **Financials**

- No report. David F. will be meeting with the auditors to review the financial statements in preparation of the upcoming AGM.

VI **Committee Reports**

A. **Childcare Committee**

- There was a meeting last week that focused on hiring the new Childcare Manager. The Hiring Committee interviewed two candidates so far and there will be a third one as well. The Committee is very pleased with the recruiter, Jane Hill, and her participation in the interviews. There will be a second round of interviews, which will be more presentation focused.

- Operations at the Childcare have been good so far without a Manager. Sunny at the preschool will be leaving for another organization on October 31st. Kelly and Brenda will be having an exit interview with Sunny and her departure will be communicated to the parents. There is another staff in the program who will be stepping into the position.
- There is some confusion with the wages for Kelly and Becky. Before Kim left, Becky was elevated to an administer role and she is being paid additional for the responsibilities she is taking on. In question is that the grid being used doesn't reflect what others are being paid with the dollar increase in wage. Kelly's wage is not reflected on any documents. Information regarding an administer wage may be in Kim's restricted files. Gary R. states that there wasn't an administrator role, so the wage wouldn't be a part of the grid. It was agreed at the Executive Committee that an increase of 8%, to align with Park Board's increase, would be suitable for Kelly and Becky. This can't proceed if their wages are not verified. Brenda can obtain access to the folder through the City's IT department, but authorization is required as the folder belongs to the Association.

Moved by: Jo F. / Seconded by: Jim B.

THAT THE BOARD authorizes Brenda to have temporary access to the restricted Childcare files that Kim Hempler previously had access to.

CARRIED

B. Pool Committee

- The VanSplash recommendations will be going to Park Board on October 28th. Speaker registration will be on October 21st online if anybody is interested in speaking. The meeting will be held at 6:30PM and it is anticipated that there will be a long list of speakers. The form letter will be circulated to the Board to share amongst their networks and it will be posted on social media as well. Margery will be delivering the letters to Park Board before the October 28th meeting.

C. Community Outreach Committee

- No report.

D. Park Committee

- No report.

E. Program Committee

- There is progress with the lobby beautification development. Debra Sparrow will be a mentor for the project and working with the artists. There weren't as many responses as expected from the Native Community as the remuneration amount was considered low. There is \$8000 received from the Neighbourhood Matching Fund and the Mount Pleasant CCA Board is contributing \$3000. The funds are split up between 3 artists, so each will receive \$3000, which includes materials. Debra would like to have a story that could be told through the 3 pieces of art. She will be making sure that all three pieces are Coast Salish art. The artist coming from Musqueam is a female carver; the artist from Tsleil Waututh is a glass etcher; the last artist from Squamish is a painter. There is the option to look at additional funding with other grants and holding other activities.

F. Executive Committee

- Darwyn Hermann is retiring and the Executive Committee has decided to provide a goodbye Visa gift card worth \$200. Rod states that Anita had sent around an email previously regarding gifts for departing Board members. The calculations were based on \$10 per year served on the Board. David and Gary declines any gift from the Board, but a donation can be made in their name. David and Gary declines any gift from the Board, but a donation can be made in their name.
- Vera's position has been posted with a starting wage based on the current wage grid. There will be an overlap between Vera and her replacement at the beginning and end of the term. Becky would like the position to start in early November as Vera's last day is in December.

Moved by: Jim B. / Seconded by: Margery D.

THAT THE BOARD authorizes a 2 month overlap between Vera and her replacement.

CARRIED

- There were interviews held for the Community Youth Worker. All three candidates were very charming and the Board will be pleased with any of them.
- The Annual General Meeting is next Tuesday October 22. Hopefully, the Board will be able to recruit new members. If there are more people than positions, then there will be no need to vote. The election of the Executive can take place after the AGM.

- The all candidates meeting was very successful and beyond expectation. There were about 70 people in attendance. Gary R. did a great job moderating the meeting and it is recommended that the Board hosts other ones in the future.
- Margery went through the archives and there were a lot of items that were very important or significant. There were some photos in the archives that Josie Padro could use for her page. The photos are going to be put up on Remember Vancouver's Outdoor Community Pools. At the moment, there aren't any plans for the archives, but the organization of the contents can be left for a practicum student to work on. There are about 16 boxes and only 3 contain items that may be of use.
- Anita was going to sit into interviews with Brenda, but she is unable to attend at this time. There are 2 students that applied to be a practicum student. Margery will check if she can be a part of the interviews. Anybody who is interested can let Brenda know.

VII Staff Report

- Darwyn's replacement, Lorelei, started today. She is going to be working with Shaniece on the Neighbourhood Matching Fund, and programming for adult, senior, art and other projects.
- As part of the Park Board responsibility with the JOA, the information for the Operations Fee, Group 1 and Staffing Cost Recovery payments are being provided. This is the first year that Associations are being charged the Operations Fee based on revenue. The Board did pass a motion to look at the Group 1 charges before approving the charges.
- There was an incident on October 8th. A male climbed into the child care side from the outdoor patio at 7:15AM. The incident was reported to police, the City of Vancouver Corporate Security. There was a threat assessment team and Park Board security on what can be done. There was a recommendation to retrofit the doors to the child care with a key scan card entry and to lock the door to the patio. Brenda will be working with Becky to work on the issues. The male came back to the centre and Brenda had a discussion with him, but he wasn't coherent. He is not back in the centre until the conversation is finished. Brenda will keep the Board updated on the quote for the installations.

VIII President's Report

- No report. Anita sends her regrets.

IX New Business

- 1) Board Assistant
 - Other Community Centres have assistants that help with the Board and Executive. Currently, community centre staff has been very helpful. There needs to be more hours with the Board day to day operations. Some of the other centres that have assistants are much smaller. Rod would like to have a job posting for a Board assistant. This will be a new position for \$20hours per month and they will also take charge with PR as well.
 - David would like the Board to take this into consideration. This will be placed on the agenda for the next Board meeting for the new Board to decide.

X Adjournment

- Meeting adjourned at 7:54pm. Next Board meeting to be scheduled on November 19th, 2019 at 6:30pm.

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