



Minutes

Board of Directors Meeting Mount Pleasant Community Centre Association

Date: Tuesday, September 20th, 2016

Time: 6:30 PM

Location: Art Room, Mount Pleasant Community Centre

Present: Christopher Richardson, President
Rod Hashimoto, Treasurer
Anita Romaniuk, Vice President
Gary Richmond, Secretary
Margery Duda, Executive At Large
Thomas Fahey, Executive At Large
Jim Bennett, Member At Large
David Fielding, Member At Large
Alex Burton, Member At Large
Joanna Fraser, Member At Large
Petra Pelsma, Member At Large

Regrets: Michael Dubelko, Member At Large
Magdalena Blasiak, Member At Large
Rojina Farrokhnejad, Member At Large

Staff: Wes Uyeyama, Supervisor of Recreation Services
Darwyn Hermann, Recreation Programmer II
Kim Hempler, Child Care Manager
Gary Cho, Administrative Assistant

Guests: Casey Crawford, Park Board Commissioner
Michelle Hoar, Childcare Committee Member

Absent:

- I **Call to Order:** at 6:35 PM by presiding officer Christopher Richardson.
- II **Acceptance of Agenda:** 9B – JOA will be moved up and discussed after Community Outreach in item 6. A new item 9C – Michelle Hoar and 9D – Bottled Water, is added to the agenda. **Moved by: Gary / Seconded by: Jim – CARRIED UNANIMOUSLY**
- III **Approval of Minutes from June 21st, 2016:** **Moved by: Gary / Seconded by: Jim / Abstain: Alex – CARRIED**
- IV **Introduction of Michelle Hoar**
 - A. The Board welcomes Michelle Hoar. She has agreed to join the Childcare Committee, but is not on the Board yet. She has lived in Mount Pleasant for 13 years and frequents the facility. Her kids were previously 3 Corners program, but they are now in the Out of School program.
Motion: THAT the Board appoints Michelle Hoar to the Board. Moved by: Gary / Seconded by: Jim – DEFERRED

V Park Board Commissioner Report

- A. Mobi bike share has been proposed to have stations in the park. There were some concerns regarding taking over park space and loss of parking revenue that the Commissioners have brought up. 11 bike stations approved, data will be collected to see how well the stations are being used. There is to be no sponsorship.
- B. There was a motion to support the investigation of another senior centre in South Vancouver. The senior centre is supported by Honourable Harjit Singh Sajjan. Council and Park Board are currently investigating the space and funding.
- C. There was another motion to have a youth ranger program. Youth workers would bring youth to fieldhouses and through learning modules on topics such as parks, nurseries, and invasive plants. This pilot program will begin next summer.
- D. The Aquatic Van Splash just recently completed. There will be an overarching facilities plan and Park Board plan following.

VI Committee Reports

- A. Community Outreach
 - 1) The proposal for the community outreach has been delayed due to commitments to the JOA meetings. This will be on hold until next year.

VII JOA

- 1) On the 10th of September, the draft JOA was provided. The CCAs were invited for a meeting at Mount Pleasant on the 17th of September and representatives from 14 CCAs attended. There was a resolution passed, asking Park Board to change the meeting next Saturday 24th of September to a Q and A session and then the CCAs would hold a separate meeting. There is an online system where feedback can be submitted, but emails can also be sent to Alex or Anita.
- 2) There is a clause in the JOA that states revenue must be shared, which raises concerns over some areas like the Our House. There will be one JOA and each association will have their own appendix for address items that are specific to each site. There is a communal fund, which was previously 5% and now 2%, that will be calculated on the gross revenue. One issue brought up with the communal fund is that it shouldn't be calculated on childcare revenue since the childcare facility is leased and Our House is on a separate land. There is also a plan for any surpluses and how it is spent over a period of 5 years.
- 3) The JOA needs to be completed in November 2016 and signed on April 1st of 2017. It is important to remember that CCAs must maintain their non-profit status; there are no concerns regarding this at the moment with the JOA.
- 4) David expresses thanks to Chris, Alex and Anita for attending the JOA meetings and reporting back to the Board.

VIII Financial Report:

- A. In July's Executive Meeting, it was proposed that the amount of \$36952, held in trust for the negotiations of the JOA, be released. The City has requested this amount and an invoice will be coming shortly.
- B. The budget for the upcoming year is quite aggressive. The Childcare Committee have increased the fees to offset the extra expenses that were incurred. The total of GL Account #6100, the expense is up \$131000. Some of the increases are attributed to maintenance costs that need to be addressed and the wage increase for the staff. There are other admin expenses such as ActiveNet fees that have increased the

- C. The recommendation from Executive Committee is that the budget be approved at this meeting.
Motion: THAT the Board adopts the budget for the fiscal year 2016-2017 as presented.
Moved by: Gary / Seconded by: David. Vote - For: 4, Against: 3, Abstain: 2. - CARRIED

IX Committee Reports

A. Pool Committee

- 1) Participation at the Park Festival was positive and engaging.
- 2) The sign in the lobby has received a lot of email activity and the Pool Committee responded to all the emails.
- 3) Vansplash had a received over 4500 responses.
- 4) There has been a lot of social media attention and the open houses were well attended. The Pool Committee believes that Park Board has improved on their public consultation processes.
- 5) Two Pool Committee members did an interview on the Roundhouse radio regarding the pop up pools. The pop up pool is intended as a temporary and quick solution to the shortage of outdoor pools.

B. Childcare Committee

- 1) Childcare assessment has been completed in June. It is requested that 30 minutes be allocated at the November 15, 2016 Board Meeting to present it. This item will be placed for the Executive Committee meeting agenda.
- 2) Special needs funding. Funding is received from the Centre of Ability's Supported Child Development Program. The funding received is attached to the child. When the child leaves the program, the funding leaves as well. There is no way to anticipate the number of children enrolling in the program. If an amount was entered into the budget as revenue, it would be a wash as the money is to be used to hire staff to support the child. There is a direct offset.
- 3) The lease with the City of the 3 corners space will be investigated and Kim will report back on the current status.

C. Park Committee

- 1) No meetings over the summer, but members of the committee attended the Car Free Day and Movie in the Park event.

D. Executive Committee

- 1) AGM - to be discussed in 9A.

E. Program Committee

- 1) Post Cards were sent out, but the discount wasn't included. The discount couldn't be applied in ActiveNet, so it was taken off. The \$1000 in program prizes was still on the advertisements. 9800 postcards went out and only 26 came back. A total of \$3200 was spent on printing and mailing out the cards.
- 2) E-Marketing. The centre will be moving towards e-marketing, and over the next 6 months/1 year, emphasis will be placed on obtaining emails to build our email list. Eventually, an electronic format of the brochure will be distributed to everybody on the list.
- 3) Social Media. More emphasis will be placed on social media as a means of communicating and connecting with customers. A proposal has been submitted surrounding this matter and a meeting will be held tomorrow. Staff will be exploring the idea of hosting a seminar to all instructors regarding the use of social media to promote their programs and the centre.

- 4) Upcycle stores. Sarah Von Borek completed the film 1 week ago and it was played at Mount Pleasant Elementary School. She is currently making a few changes to the film and she will be presenting it at the Mount Pleasant Community Centre AGM. She did a terrific job on the film and it represented members of the community very well.
- 5) Free yoga in the park has really affected yoga programs at the centre. Parking is another factor that has impacted other programs at the centre. The density is increasing in the area and there should be a lot more walk-in traffic in the future.
- 6) 529 Garage bike lock program has had 2 locks gone missing. Park Board contributed \$3000 for new radios for the centre.

X Staff Report

- A. There is a lot of work being done on incident management, health and safety, and working alone procedures. There needs to be a discussion for removing the uniform security guards and implementing a model like Carnegie where the guards blend and focus on building rapport with the public.
- B. Donna-Lynn Rosa, has been appointed as the new Director of Recreation Services.
- C. Thanks to Darwyn for overseeing the day to day operations of the centre and compiling a big part of the budget.
- D. Parking lot has been voted the cleanest and safest parking lot in Vancouver. It is well lit and has regular patrols by the guards.

XI President's Report:

- A. No report, but it is noted that the progression of the JOA is going well.

XII New Business:

A. AGM

- 1) Previously, the AGM was held in November and then the first Board Meeting would be held immediately afterwards to elect a Board and Executive. With the close proximity to Christmas and it didn't get going until January. Eventually, the AGM moved back to October and then there was a month hiatus until the first Board meeting and it was at that point that the Executive be elected. There has always been a Board meeting after the AGM, but not for electing the Executive.

Motion: THAT the Board approves the first Board meeting after the AGM with the primary purpose of electing the Executive Committee.

Moved by: David / Seconded by: Gary – CARRIED UNANIMOUSLY

- 2) There will be an Executive Meeting on October 11th, Board Meeting on October 18th and the AGM on October 25th. The Board Meeting on October 18th will be held before the AGM to discuss the financial audits and JOA update. Everybody that is being re-elected will need to provide a few words even if it is acclamations.

B. Michelle Hoar

- 1) Michelle will attend the AGM and will focus on the Childcare Committee in the meantime.

Motion: THAT the Board appoints Michelle Hoar to the Board. Moved by: Gary / Seconded by: Jim – WITHDRAWN

C. Water Bottles

- 1) It was discussed at the previous Board meeting that water bottles will no longer be provided at meetings. A Brita filter water jug will be purchased and cups will be brought in for future meetings.

XIII Adjournment: Meeting adjourned at 8:55pm. Next meeting on Tuesday October 18th, at 6:30pm.

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