MOUNT PLEASANT
COMMUNITY CENTRE ASSOC.

1 Kingsway at Main St, Vancouver, British Columbia V5T 3H7
T 604.257.3080 | F 604.257.3081 | www.mountpleasantcc.ca

MPCCA Childcare Bursary Fund – Cost of Care
Application Eligibility and Process

Overview

The Mount Pleasant Community Centre Association created its' Childcare Bursary Fund using surplus Municipal funding, this fund does **not** necessarily continue to be topped up however MPCCA may add some funds into this Bursary with money raised from ongoing fundraising activities. We review our funding availability at the end of our fiscal year (August 31st) annually.

Aims

To provide support to families to access quality childcare.

Who it's for

The Bursary fund is open to all eligible internal and external families (where a space is available), and to existing staff with children in care.

- We are only able to provide funding where all legal parents/guardians are working or studying, except for in some specific circumstances, e.g. one parent/guardian is unable to work due to injury/illness, the family has been referred by a social worker, the parents/guardians are participating in an employment program and actively looking for work. In these circumstances, we will seek documentation relating to that persons inability to work or study.

- We are only able to provide funding for the cost of monthly childcare fees (for when care is being provided). MPCCA Bursary funding will not cover periods of over 4 weeks per program year where the child is not attending due to vacation or leaving their space empty for other reasons. The cost of care for any leaves of absence over 4 weeks in a program year will be at your expense.

Eligibility Criteria

1. Family is approved for the Affordable Childcare Benefit for a specific child and provides proof of household income between **$55,000 - max $111,000/year** - On approval of supporting documents, MPCCA will use the calculation below to determine eligible bursary amount. Approvals will be for a set amount of time, to be reviewed either on a month to month basis, a set period of time or each financial year in line with ACCB renewal and funding amounts.

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2 Family is approved for the Affordable Childcare Benefit for the specific child and provide proof of household income **under $55,000/year** – on approval of supporting documents, MPCCA may cover the remainder of the childcare fees for a set amount of time, to be reviewed either on a month to month basis, a set period of time or each financial year in line with ACCB renewal and funding amounts. If income is below low income level per household family members, approval may also cover the cost of registration fees (Non-refundable registration fee & deposits – to be approved at discretion of MPCCA).

3 Not eligible for Affordable Childcare Benefit for a reason other than income (e.g. residency & citizenship status) and able to provide proof of income under $111,000/year - on approval of supporting documents, MPCCA may cover the cost of the full or partial childcare fees (at the discretion of MPCCA) to be reviewed either on a month to month basis, a set period of time or each financial year in line with ACCB renewal and funding amounts.

Calculation of Bursary Maximums:
Based on criteria above household income bracket will be the main determining consideration in bursary fund qualification amounts for fees. We will project total max funding request then, based on funds available, determine the duration or period of funding. Should there not be enough funds available to meet the calculations above based on income, we will offer what we can with the remaining amounts.

1. **Receiving ACCB and between $55,000 – $111,000 annual income:**
    a. Calculate the percentage of Affordable Childcare Benefit that the family receives towards their fees.
    b. Calculate the same percentage of the parent portion of childcare fees and reduce fee by that amount.
        Example: Childcare fees are $1000 per month
        Family receives $500 per month from Affordable Childcare Benefit
        ACCB is covering 50% of the childcare fees.
        The parent portion of fees is $500 MPCCA Bursary fund will also cover 50% of the parent portion of fees = $250

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2. **Not eligible for Affordable Childcare Benefit for a reason other than income:**
   We will use the ACCB eligibility calculator to determine a reasonable range of funds a family would have been approved for as a benchmark for funding in these instances. An example of what could be approved for income range is below.

   a. Under $55,000/year up to 100% fees covered on a month to month basis based on supporting documents review
   b. $55,000 to $65,000/year(based on 3 person household) up to 80% fees covered on a month to month basis based on supporting document review
   c. $65,000 - $75,000/year up 60% fees covered on a month to month basis based on supporting document review
   d. $75,000 - $90,000/year up to 40% fees covered on a month to month basis based on supporting document review
   e. $90,000 - $111,000/year up to $20% covered on a month to month basis based on supporting document review

Decision Making

Upon application, an assessment will be made regarding eligibility based on the above Eligibility Criteria. Funding amounts and time periods will be considered in line with the following:

- The family/child's level of financial need based on the information provided in the application form and documentation.
- Current demand for funding (internal families already using/requesting bursary)
- Vulnerability - Based on the non-exhaustive definition of vulnerable families below:

  Families with a parent who has a disability, refugee, families fleeing domestic violence and other under-represented or marginalized groups.

As part of the application and decision making process, MPCCA Childcare may ask for some or all of the following documentation:

- Proof of family income (covering certain dates example Notice of assessment)
- Proof of sole income
- Affordable Childcare Benefit information (if we don't already have this)
- Proof of address

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- Custody agreement
- Contact information or communication from Social Worker
- Contact information or communication from BC Centre for Ability
- Contact information or communication from a healthcare professional/specialist
- Photo identification
- Documentation relating to a parent/guardian's inability to work or study.
- Proof of other assistance, government income or disability assistance program etc.

Please complete an application form and await further information regarding the documents we will require in order to make an informed decision.

In some instances, decisions may need to be taken to the Board for approval, in which case there may be a delay in processing your application.

Funding approvals will always have an expiry date – each time you are required to submit a new application for funding, it will be reassessed in line with the above, and may not always be approved just because you have received funding in the past.

For further information or questions, please contact Vera Meza, Childcare Administrator for MPCCA at vera.meza@vancouver.ca or (604) 257-3061 ext 2.