



Minutes

Board of Directors Meeting Mount Pleasant Community Centre Association

Date: Tuesday, March 15, 2016

Time: 6:30 PM

Location: Art Room, Mount Pleasant Community Centre

Present: Christopher Richardson, President
Rod Hashimoto, Treasurer
Anita Romaniuk, Vice President
Thomas Fahey, Executive At Large
Joanna Fraser, Member At Large
Jim Bennett, Member At Large
Magdalena Blasiak, Member At Large
Michael Dubelko, Member At Large
Rojina Farrokhnejad, Member At Large

Regrets: Gary Richmond, Secretary
Petra Pelsma, Member At Large
Margery Duda, Executive At Large
Casey Crawford, Park Board Commissioner
Stephanie Chow, Recreation Programmer I
David Fielding, Member At Large

Staff: Wes Uyeyama, Supervisor of Recreation Services
Darwyn Hermann, Recreation Programmer II
Kim Hempler, Childcare Coordinator
Gary Cho, Administrative Assistant

Guests: Sarah Von Borek, Artist in Community Resident

Absent: Alex Burton, Member At Large

I **Call to Order:** at 6:38 PM by presiding officer Christopher Richardson.

II **Acceptance of Agenda:** *CARRIED UNANIMOUSLY*

III **Reading and Approval of Minutes:** *Moved by: Jim / Seconded by: Anita – CARRIED*

IV **UpCycled Stories Presentation:**

- A. UpCycled is a project aimed at building community through collaboration; it is intended to be a movie that tells a story of Mount Pleasant from the people in the community. The project is sponsored by the Vancouver Parks Board and the Mount Pleasant Community Centre Association, and the key partners are: Mount Pleasant Business Improvement Association, Our Community Bikes, and NIMBUS school of Recording & Media.
- B. Primary materials of this project is recycled bicycle parts that are put together to make marionettes. Many of the the bicycle parts are from the Our Community Bikes Pedal Society.

- C. Some of the bike marionettes from the UpCycled Stories were exhibited at the GLOBE 2016 Conference and Innovation Expo: The Leadership Summit for Sustainable Business at the Vancouver Convention Centre.
- D. Participation so far includes the youth from the centre, open studio in the main lobby, special events such as Breakfast with Santa, seniors that are participants of the programs, Bob Poutt and the participants of MPCC Seniors multicultural choir, Jennifer Lo, James Yang, Halley Tang, Native Education Centre, Bloco Energia, Mount Pleasant VPL, RIDE ON bike shop, Pimon Martell from Tango Vancouver.
- E. Upcoming opportunities to participate:
 - 1) Mini Set Creation at the Mount Pleasant Community Centre lobby in early April.
 - 2) Interactive Bike Marionette Show @ RIDE ON bike shop in mid-April.
 - 3) First Community Concert and Screening event will at Kingsgate Mall on April 28th from 6:30pm to 8:30pm.
 - 4) Bike to Work/School week kick off on May 30th, interactive bike marionette show at RIDE ON bike shop.
 - 5) Car Free Day on June 21st, interactive sound workshop.
 - 6) Mount Pleasant Park Festival on July 23rd, interactive dance/filming with Tango Van.
 - 7) Shift Festival on August 21st, giant dance flash mob on bikes filmed using a drone.
 - 8) Final celebration bike-in movie in late September at Mount Pleasant Park.
 - 9) ONGOING: Marionette making, scripting/narration, video & sound editing, outreach/project management, filming additional visuals as needed.

V Financial Report:

- A. No report this month.

VI Park Board Commissioner Report:

- A. Casey sends his regrets for tonight's meeting. He provided a copy of the February Board Liaison Report that summarized their meetings.

VII Committee Reports:

A. Pool Committee

- 1) A letter is nearing completion and will be distributed to Park Board Commissioners, City and Government Officials. Pictures of supporters that were collected would also be sent along with the letter.

B. Childcare Committee

- 1) There was a routine inspection for the Our House, Out of School Care program on February 24th, everything was in good order and in compliance. The only item was for the landscaping of the outdoor play space. An area was not completed with glass barrier and hedge, the childcare staff is in contact with city staff.
- 2) Minor Capital Grant is a grant that provides \$2000.00 to facilities to help comply with licensing. The grant goes from March 31st to March 31st of the next year. The grant is available every year and an application will be submitted.
- 3) There are a few maintenance issues that are trickling up. The childcare staff, Kim and Becky, will be conducting maintenance review of the facilities. A budget needs to be allocated for such repairs and maintenance or a plan to address the wear and tear.

- 4) Recently a staff from 3 Corners has gone on medical leave until June 2016. A contract staff has been hired in the meantime for coverage.
- 5) The 3-5 program is piloting an “emergent curriculum” approach, which was put together by the Ministry of Education and various partners, addresses the developmental needs of children and focuses on building relationships. There has been positive feedback from both staff and parents.

C. Community Outreach

- 1) No report.

D. Park Committee

- 1) No report.

E. Executive Committee

- 1) A email with a SurveyMonkey link will be sent out to obtain and general consensus of what is the preferred venue for the annual Mount Pleasant Community Centre Holiday Party. The three current selections are: Langara Golf Course, The Whip, Karaoke Christmas Lights Tour.
- 2) A grant application has been submitted for the Canada Summer Jobs Grant. Rosa would like to expand this program and hopes to use the funding to do this.
- 3) A quote for a laptop for the centre has been submitted to the IT department.
- 4) The purchase of a table to Ron Suzuki’s retirement has been approved by the Executive Committee. Proceeds from the event will be donated to Strathcona Community Centre. The event is April 16th, Saturday. Anybody interested, please let Wes know. Any remaining seats will be offered to the full time staff. Individual expressed so far are: Joanna, Anita, Christopher, Michael, Jim, Jean (will purchase ticket).
- 5) Angela has requested the following for her seniors outreach: \$1000 for the supplies budget and \$500 for the purchase of games and equipment. \$500 has been approved by the Executive Committee.
- 6) Rod is currently the only representative for BCRPA this year. Any interested parties, please let Wes know. The event is April 27th-29th and will be held in Whistler.
- 7) A total of \$17000 has been received from the Gaming Grant and will be divided as follows: seniors (\$3000), youth (\$7000), Moresports (\$7000).

F. Program Committee

- 1) The wording on the signage in the underground parking has caused some confusion to some patrons. Currently, there will be no changes to the signage.
- 2) It is recommended that the Association obtains legal advised, from Alex, regarding the Canada Anti-Spam Legislation (CASL). An initial email needs to be sent out to customers to seek subscription, based on the legislation, the Association may be permitted to do this with implied consent. As participants register to programs at the centre, it is noted on the receipt that they become members of the Association. The Association would need to see if the registration would be considered as implied consent. Eventually by July 2017, expressed consent is required to send out such emails to customers. Mailchimp is the preferred web based application for sending out marketing emails to customers. Templates would be created and would then be available to be used for any emails that are sent out.

*Action required: Gary will be sending out CASL Q&A link, there be a discussion at Executive Committee and brought back to the Board.

- 3) Senior outreach to be planned by Angela, a supplies budget of \$1000 is required. Activities currently include games and refreshments for tea times. The \$500 request has already been approved by the Executive Committee.

Motion: THAT the Board approves \$1000 for supplies budget that will be used to purchase weekly refreshments and baking.

Moved by: Rod/ Seconded by: Anita – CARRIED

- 4) WCB guidelines are coming into effect that would require all climbing staff to be awarded with Association of Canadian Mountain Guides (ACMG). Currently, only one newly hired staff holds the certification. There may be a budget required to certify the some of the existing staff that meets the criteria. Timing would be around late Spring. There was one alternative suggested to use the lift to do maintenance on the wall; however, those using the lift needs to be trained for fall protection program, but there are cost associated with the training as well.
- 5) There is open gym prior to the Sunday basketball program, which has created some conflict. A suggestion was received to have Family Open Gym, as there are no such times available. Changes will come into effect after April and those attending the Family Open Gym, must be accompanied by a child.
- 6) The web is currently hosted through Oinonen Design at \$125/year. The contract provided had many legal terms, Darwyn made the recommendation to the Program Committee to negotiate the contract. Some of the clauses were reworded and adjusted, but the one clause that was not removed was the indemnification for content. The reason is because staff had access to the content being uploaded and the contractor could be liable, in a dispute, for any content that were uploaded. The contract was signed after the adjustments.

VIII Staff Report:

- A. Those interested in attending the Ron's retirement, please let Wes or Gary know by March 26th. This would allow us some extra to fill the seats.
- B. Ayesha, the Langara College intern student has been working out really well.
- C. Rosa, our youth programmer, will be joining us next month to do a presentation at the board on the work that she is doing.
- D. Vancouver Police Department's Bike registration project, Garage 529, will be having their official opening on April 16th at 11:00am. There is a link on the City and VPD website for the project.

IX President's Report:

- A. Nothing new to report.

X New Business:

- A. Friends of Mount Pleasant
 - 1) Thomas will be working with Alex to expand the community outreach. Friends of Mount Pleasant is a collaboration between businesses that can benefit from working with each other. An overview of the principle has been provided to Alex, and is currently awaiting a response.
- B. Childcare.
 - (i) In-camera session.

XI Adjournment: Meeting adjourned at 8:15pm. Next meeting on Tuesday April 19th at 6:30pm.

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Respectfully submitted by,



Gary Cho
Administrative Assistant

Adopted by the Board in the meeting of

_____,
(Date of Meeting)

(Signature of Presiding Officer)